



Caroline Chisholm
Society
Pregnancy & Family
Support Services

2008-2009 *Annual Report*



Content

2	President's Report
4	Our Organisation
8	Financial Report



President's Report

This report is my fourth Report as President and as I write I reflect on the year past and focus on the forthcoming year. While this report marks the end of the Financial Year 30 June '09 there is much that has happened in the months immediately after June '09 to which I will refer. It is no accident that I am finalising this Report at the end of '09 and you will not read it before the end of January '10! The reasons for this will become obvious below.

July 2008 started the financial year much like previous years. We had many plans, many demands on our work and many more financial constraints! We have continued to be extremely careful with our limited funds. We have done much with very little! We have borne some increase in our overall administration expenses in this financial year which has been part of our search for a new site for CCS. As I write, CCS has located a new site for its operations in Caroline Springs and we are in negotiations with the vendor which will provide us with a new base for our work in the outer Western region of Melbourne. The site is not likely to be ready for us until the end of the first quarter of '10. This new property will open many new and exciting opportunities for CCS as we develop new collaborations with family and health care organisations in the outer West.

In May '09 Mary D'Elia announced her intention to accept alternative employment and though we were sorry to see her leave after 11 years with the Society (including 9 years as CEO), we knew that there were challenges for her beyond CCS. Many members and friends of CCS joined me in June '09 to bid Mary farewell and thank her for her contribution to CCS. Again, on behalf of the Board, the Staff and the Society I thank her for her work over the years.

While the CEO position remained vacant for a number of months after her departure I was indebted to Denise Lee (Clinical Services Manager) who was our Acting CEO. On behalf of the Board, I also offer my sincere gratitude to all the staff for accepting the extra demands placed upon them continuing the work of CCS in the absence of a CEO.

Work with families and our clients has continued unabated. The Board is extremely pleased to have appointed Suzanne Sinni to the position of CEO. Suzanne commenced work with us on 5 October '09 and as many of you will know she has come to us from the Department of Health. Suzanne brings a new perspective on our work. She is a midwife/neonatal nurse with nurse management experience. She is currently a PhD candidate in the Department of Obstetrics and Gynaecology at Monash University and she is a Surveyor with the Australian Council on Health Care Standards.

The timing of Mary's departure and the extra demands on staff meant that some changes to the Society's usual timetable were required. The Board postponed the Annual General Meeting from October 2009 to 23 February 2010. This 'slim' Annual Report comes out in early 2010 for the immediate past financial year and our 'normal' annual report will be distributed later in 2010 for the current financial year.

The Board has also seen changes in personnel. I thank Carmela Puopolo, Jacinta Collins, Marco Carlei, Sarah Nesbitt and Carmel Morgan who have made contributions to the Board as Directors and who have now retired from active participation. I thank all the other Directors; Paul Webster, Christina Giavris, Tess Fogarty, Wendy Hunt, John Kennedy, Alana Patterson, Maria Napolitano and the tireless Frank Smit for their work over the past year.

CCS successfully underwent its first external review for registration as a Community Service Organisation (CSO) in late October 2009 as part of the Department of Human Services accreditation program and significant time was spent by the staff in late 2008 and early 2009 preparing for this process. CCS' Supported Assisted Accommodation Program (SAAP) will be reviewed externally in June 2010. Preparation for these reviews has been a demanding time for staff but a rewarding and enriching experience for the organisation. The process has allowed staff to review their work and analyse approaches to service delivery, all with the aim of continuing to improve services for our clients. Reviewers for CSO registration provided positive and encouraging feedback about our interface with our clients and our commitment to client centred care. A preliminary report indicates CCS compliance against performance standards for CSO registration as established under the Children Youth and Families Act 2005. These performance standards as established by the Department of Community Services form the basis of our standards of operation.

The Board's operations and processes were also scrutinised in this process and some deficiencies were identified which we are now seeking to remedy. The future for the CCS remains challenging. The Board and Senior Staff have begun a review of CCS Strategic planning to look at innovative ways of developing our services by linking with other organisations. There is much need for our practical support. Our material aid continues to be a great comfort to many expectant parents and delivery of material aid has continued to grow.

You will no doubt be aware of the plight of our larger charity partners' great financial burden in discarding rubbish that was "donated" in large quantities before the Christmas season. Unfortunately CCS has also experienced similar issues and we have also had to divert money and resources to dispose of rubbish when our resources are scarce. We are working on new strategies to avoid this problem in the future.

Our Staff has had a challenging year and on behalf of the Board I thank them for their continued dedicated work. Suzanne has led an organisational restructure to formalise our internal reporting systems. This sees Denise's former role of Clinical Services Manager being redefined to Director Clinical Services. We have also redefined Alfina's role to Director Programs and Quality. Suzanne, Denise and Alfina comprise the CCS Executive and are currently working on developing a Service Plan, Business Plan and Quality Plan to optimise how we best support our work. An organisational structure shows you the lines of responsibility, which includes budget accountability.



President's Report (cont.)

Volunteers remain a vital part of the service we offer and I thank them for their wonderful work and for the commitment of Glenda Rumble, our Volunteer Coordinator. We appreciate the grant funding from the Commonwealth Government that enables us to employ Glenda to provide leadership and training to our volunteer workforce. We calculated that our volunteers save us in excess of \$90,000 per annum! They will continue to work with us in varied ways into the future. We have a number of volunteer 'mentors' who have worked with client families and have made a valuable contribution to our service to clients. We also have many volunteers who sort material aid, answer phones, knit and sew. We foresee the need for more professional services to be volunteered such as financial, legal, administration and computer-based services. We have some who volunteer their professional services already but we are looking for more assistance. We are very fortunate to have secondary school children volunteer through school social justice and other similar programs. We are engaged in negotiations with relevant partners to increase the volunteer capability within our communities to support the most vulnerable and needy in our society. We have some exciting possible pilot research projects to quantify the value of volunteers in partnership with the university and hospital sector. We will keep you posted on any progress through our newsletters. We are also pursuing research opportunities to evaluate other components of our services.

We are very grateful for our philanthropic support. We have been fortunate to receive small and large grants which have been used to improve our service delivery. We continue to seek philanthropic support to develop and pilot new initiatives which can inform the sector on how to best support the needs of clients.

"I have been grateful for all the help you have given me, especially being with me when my baby was born. I don't know how to thank you enough"

(Mum, aged 30, West Footscray)





I.1 Vision, Mission & Values Statement

Our Vision

To support pregnancy, children and families.

Our Mission

To deliver a range of pregnancy and family support services that respond to the needs of families and support them to achieve and maintain a safe and nurturing environment.

Our Values

We will develop services that are underpinned by the principles of :

- Respect for Life
- Compassion and caring
- Social Justice
- Empowerment
- Recognition of diversity
- Accountable Best Practice

Our services will utilise approaches that are characterised by the following:

- Child focus and family centred
- Flexibility and responsiveness
- Acknowledging the expertise of families
- Positive Pregnancy Support
- Connecting families with communities
- Promoting safety

I.2 Objectives of CCS

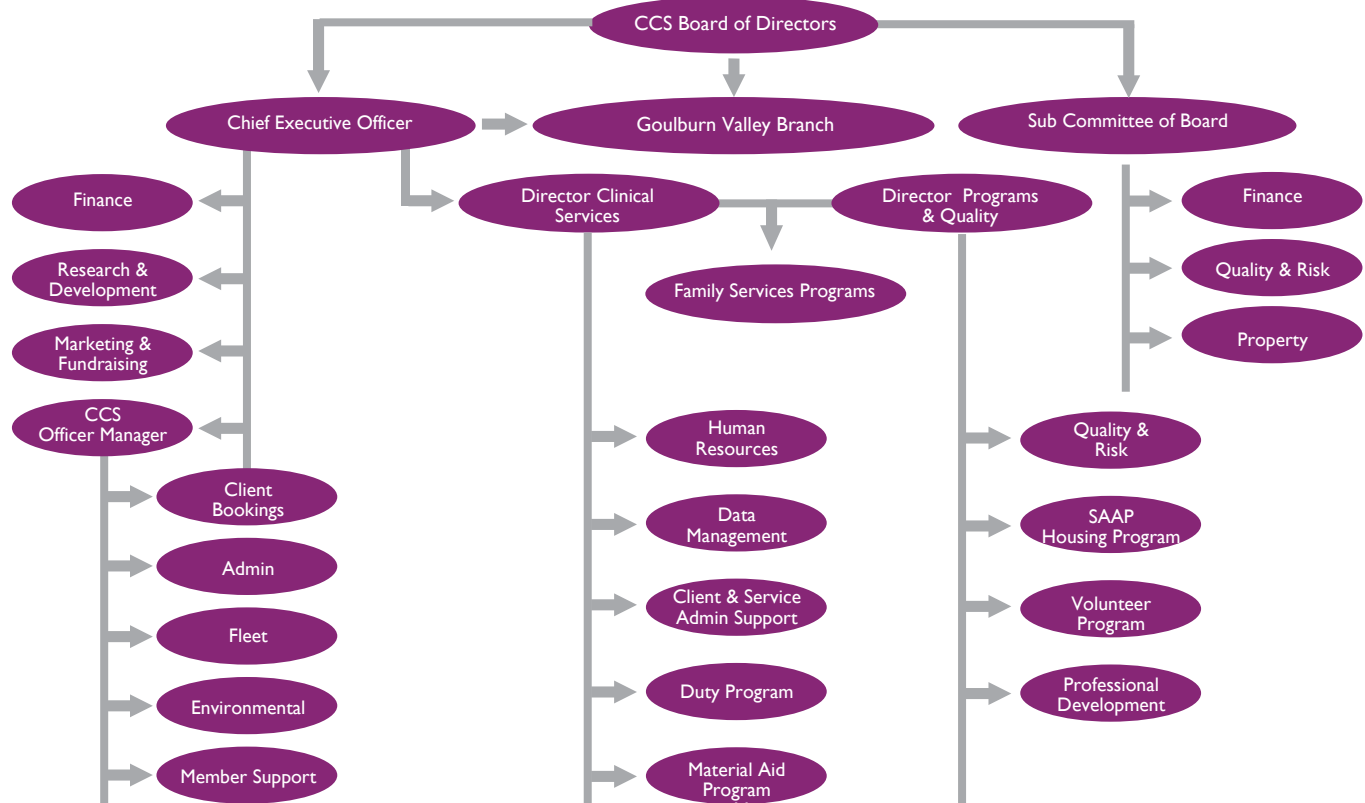
- To operate a Pregnancy Support Service
- To provide a service of counselling and practical support to meet the physical, psychological and social welfare need of pregnant women, parents of preschool children, and their families
- To provide a comprehensive service of care and support that will free women from feeling compelled by physical, psychological and social pressures to choose the termination of a pregnancy.
- To help alleviate poverty and distress through the provision of financial support material aide and shelter.
- To provide programs of health education.
- To develop a greater awareness and understanding of the welfare rights and needs of all people, including the unborn child.
- To assist those who seek and use the services of the CCS to function independently.





I.3 Our Organisation

CAROLINE CHISHOLM SOCIETY (CCS) MEMBERS



Patron: Dr Rhonda Galbally

Registered Office: 41 Park Street, Moonee Ponds 3039

Established: 1969

Life Members

Mr B Guinane, Mrs B Noonan, Mr F Smit, Mrs E Brennan, Mrs M Howes, Mrs H Pearson, Mrs P Coffey, Mrs L Joy, Mrs A Ronchi, Mrs L Tainton, Mrs T Fogarty, Mrs W Hunt, Mrs E Semmell, Mrs M Taverner, Mrs L Gibson, Miss M Napolitano, Sr M Sexton, Mrs P Way, Dr P Joshua, Ms Mary D'Elia, (Hon.) Christine Campbell, MP

Board of Directors

CCS thanks our Board of Directors who have shown great commitment to the shared vision and mission of Caroline Chisholm Society and have given freely of their time and expertise during 2008/09. The following are Directors as at 30th June, 2009.

President: Maria McGarvie

Vice President: Paul Webster

Treasurer: July 2008-March 2009 Carmela Puopolo March 2009 Christina Giavris

Secretary: Frank Smit

Directors: Teresa Fogarty, Marco Carlei (resigned May 09), Jacinta Collins (resigned September 08) Wendy Hunt, John Kennedy, Carmel Morgan, Maria Napolitano, Sarah Nesbitt (resigned May 09), Alana Patterson

Chief Executive Officer: Suzanne Sinni October 2009

Director Clinical Services: Denise Lee

Director Programs & Quality: Alfina Sinatra

Honorary Auditor: John Agostinelli, Level 2, 200 Lygon Street, Carlton 3053

Honorary Solicitor: Ferdinand Zito and Associates, Suite 3, 251 Lower Heidelberg Road, Ivanhoe East 3079

Bankers: Westpac, Puckle Street, Moonee Ponds 3039
Bendigo Bank, Centre Fair Plaza, Shepparton

Staff

CCS is comprised of a committed and dedicated staff. There are 23 staff: 10 full time, 13 part-time, across 4 sites (Moonee Ponds, Laverton, Caroline Springs and Shepparton). Staff list as at 30th December 2009:

CCS Executive

Suzanne Sinni, Denise Lee, Alfina Sinatra

Clinical

Case Work/Social Work Staff

Lisa Autelitano, Sharyn Cameron, Audrey Ciappara, Kerry Cross, Karan Grieve, Anne Kitchen, Litsa Kyriakou, Yvette McCormack, Marisa Multari, Grace Scaglione, Alfina Sinatra, Sue Smith, Tamara White

Non-Clinical Staff

Pamela Haynes, Marie Panzera, Glenda Rumble, Nanette Shone, Gwen Scott

Goulburn Valley

Margaret Price and
Peita Mastin-Lundberg
President Goulburn Valley Branch
Pat Moran



Programs We Offer

Where We Work

CCS's Family Services Program is provided across the North Western Corridor of Melbourne, taking in the Local Government areas of Moonee Valley, Maribyrnong, Hobson's Bay, Wyndham, Brimbank, Melton, Moorabool and Hume. The map below describes where the CCS provided services to families during 2008/09.

Duty Work, Short Term Casework And Counselling

CCS's work in pregnancy counselling, pregnancy loss counselling and emotional and practical support throughout pregnancy is undertaken state-wide, through the toll free Telephone Counselling Program and the Duty and Material Aid Program. During 2008/09, CCS assisted 1,464 families with short term casework and counselling, pregnancy counselling and support, and material aid for their babies.

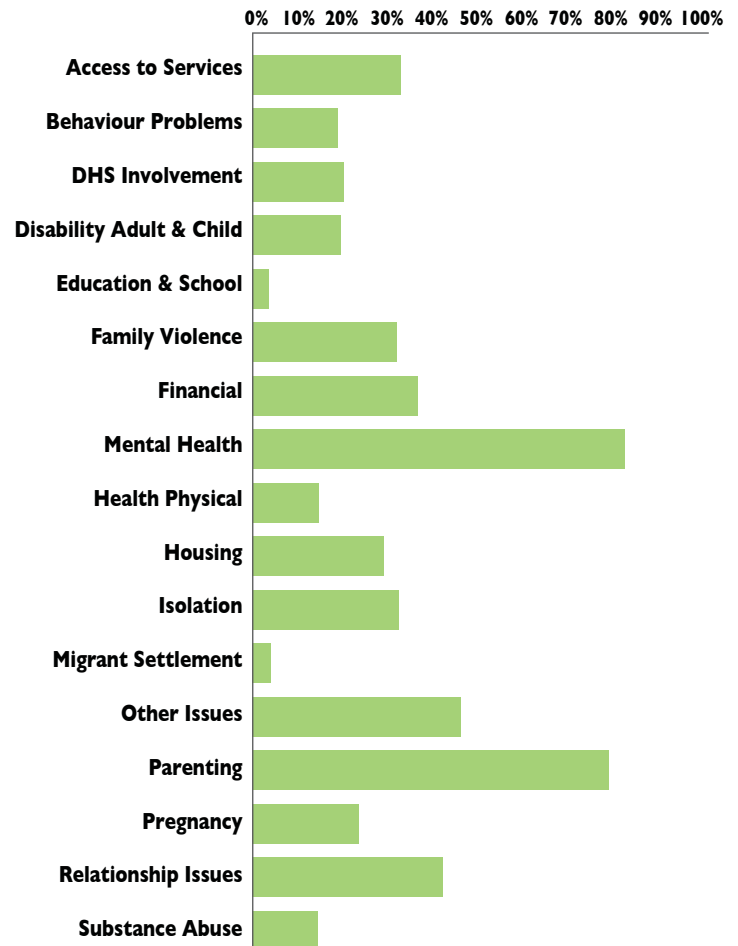
The Material Aid provided to families in 2008/09 was valued at over \$278,000. Figure 1 describes the identified issues for parents accessing this valuable service.

Family Services Program

Every year the CCS Family Services Program provides compassionate support to many families with young children. They may be experiencing difficulty with a pregnancy, finding the adjustment to parenthood and early parenting challenging, or they may need support for post natal depression, financial difficulties, or relationship violence.

During 2008/09, CCS provided long term casework support to 337 families.

GRAPH OF ISSUES PRESENTED BY 321 SUBSTANTIVE CASES DURING THE PERIOD OF 1/07/2008 - 30/06/2009



REGIONAL DATA 1/07/2008 - 30/06/2009

Department of Human Services Regional Boundaries based on Local Government Areas

(Australian Standard Geographical Classification 2006)

Hospitals current at 1 July 2008

LEGEND

1st Figures: CCS NS = 1126 (302 area not identified)

2nd Figures: DHS NS = 529 (36 area not identified)

3rd Figures: S = 281

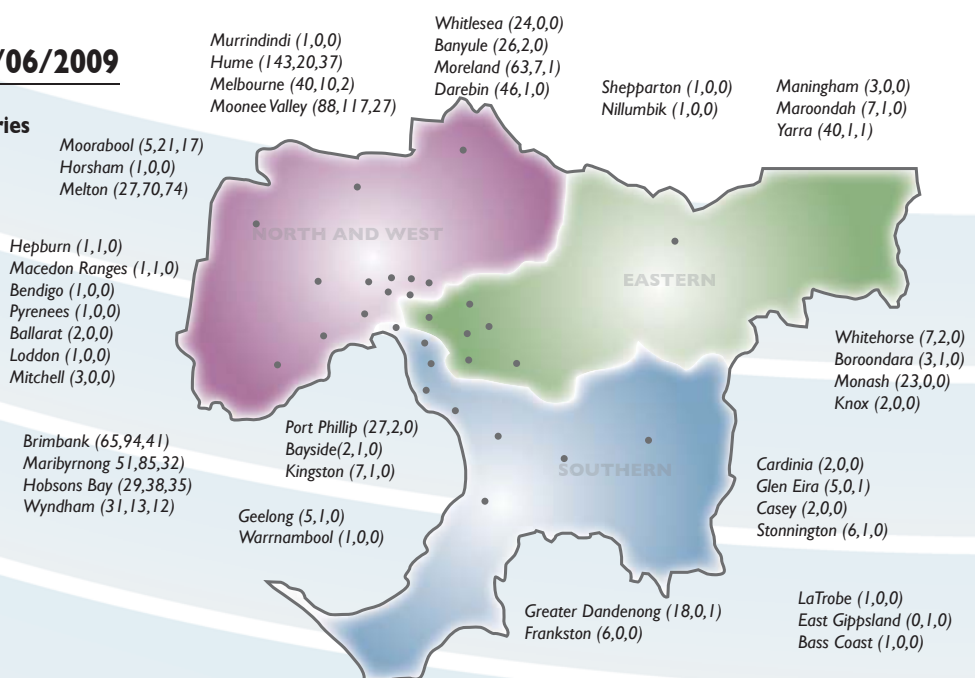
(Total number of clients seen 1936)

CCS: Caroline Chisholm Society

DHS: Department of Human Services

NS: Non substantive (less 2hrs contact, through phone or appointment at Moonee Ponds office)

S: Substantive (+ 2 hrs contact all outreach clients)





Community Support and Government Funding

CCS enjoys the support of many community organisations, businesses, philanthropic trust funds and service clubs, that donate goods, services and provide financial support.

Over \$500,000

Victorian Department of Human Services,
Community Care

\$10,000 - \$100,000

Federal Department of Health & Ageing
Victorian Department of Human Services,
Supported Assisted Accommodation
Program
Lord Mayor's Charitable Foundation
Strathmore Community Bank of Bendigo
The Jack Brockhoff Foundation
Strathmore Community Services
John Ormond Kennedy
Olive's Place

Under \$10,000 (also "in kind" donations)

Melton Shire Council
Collier Charitable Fund
Goulburn Valley donations
Loyola Students Council
NAB Custodian Services
The Freemasons Public Charitable Funds
HRAC Association
Catholic Archdiocese of Melbourne
M. Clark
Beverley Noonan

Smaller (also "in kind" donations)

Lions Club of Essendon
Christ Church Opportunity Shop
North Theresian Community
Maroondah Caterians
Christ Church Essendon Opportunity
Shop
Essendon Foot Clinic
Owen McKenna
Frank and Pauline Smit
David Bird
Mary D'Elia
L.E. Alexander
Eileen Mount
Rubina Rawal
Donald and Judy Chisholm
Maria Napolitano
Jo Bailey
Marie Gross
Marie Faraone
Carolyn Ryan
Susan Smith
Philomene Joshua Tenni
Margaret Howes
Elizabeth Kelly
Patricia Ann Joyce
M. Reilly
Elaine George
Merle Gilbo
Leo Griffin
Diane Shannon
Loyis Gibson
Sweeney Research
Marita Tavener
Christina Giavris

**We thank our many
members and
supporters who
have made
individual donations.**





Financial Report for the Year Ended 30 June 2009 Caroline Chisholm Society ABN 42 005 066 919

Contents

Director's Report
Auditor's Independence Declaration
Independent Audit Report
Director's Declaration
Income Statement
Balance Sheet
Statement of Recognised Income and Expenditure
Cash Flow Statement
Notes to the Financial Statements

Directors Report

Your directors present their report on the company for the financial year ended 30 June 2009.

Directors

The names of the directors in office at any time during, or since the end of the year are:

Maria McGarvie
22 November 2005 - present

Paul William Webster
17 September 1991 - present

Franciscus Theodorus Maria Smit
20 September 2005 - present

Teresa Fogarty
10 September 1989 - present

Jacinta Mary Ann Collins
16 December 2005 - September 2008

Carmela Puopolo
12 February 2006 - March 2009

Marco Carlei
27 September 2006 - May 2009

Wendy Hunt
21 February 2006 - present

John Kennedy
19 June 2007 - present

Sarah Nesbitt
September 2008 - May 2009

Alana Paterson
21 October 2008 - present

Christina Giavris
17 March 2009 - present

Maria Napolitano
October 2008 - present

Carmel Morgan
17 March 2009 - November 2009

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activities of the Caroline Chisholm Society during the financial year was the provision of support for pregnant women and families with young children.

No significant change in the nature of these activities occurred during the year.

Company Secretary

The following person held the position of the organisation secretary at the end of the financial year:

Franciscus Theodorus Maria Smit

Operating Results

The net surplus of the company for the financial year ended 30 June 2009 amounted to \$28,270 (2008: Surplus of \$242,664). In 2008, the net surplus included the net capital gain of \$224,269 from the disposal of the Bacchus Marsh property.

Dividends paid or declared

No dividends were paid or declared since the start of the financial year. No recommendation for payment of dividends has been made.

Review of operations

In the Director's opinion, it has been a challenging year for the Society, with our work across all service areas in demand but our capacity to provide some services limited by staff turnover and the establishment of the new 'ChildFIRST' State Government central intake and referral process. The Society is still planning for a second site to better serve the outer Western metropolitan growth corridor but suitable properties have been difficult to locate.

Financial position

The net assets of the organisation have remained comparable to the last year.



Financial Report for the Year Ended 30 June 2009 Caroline Chisholm Society ABN 42 005 066 919

Significant Changes in State of Affairs

No significant changes in the company's state of affairs occurred during the financial year:

After balance day events

No matters or circumstances have arisen since the end of the financial year which significantly affected or may significantly affect the operations of the company, the results of those operations or the state of affairs of the company in future financial years.

Future Developments, Prospects and Business Strategies

Further to the Strategic Review and planning process undertaken by the Board in 2007/08, work continues to identify and purchase a suitable location for the Society in the outer Western suburbs of Melbourne. The new Constitution of the Society has been approved by members and the Society is preparing for Victorian Government accreditation process in late 2009.

Environmental Issues

The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a state or territory.

Meeting of Directors

During the financial year, 12 meetings of directors were held. The attendance by each director during the year was as follows:

	Number eligible to attend	Number Attended
Franciscus Theodorus Maria Smit	12	12
Maria McGarvie	12	10
Paul William Webster	12	12
Carmela Puopolo	8	7
Christina Giavris	4	4
Jacinta Mary Ann Collins	2	1
Marco Salvatore Carlei	10	8
Teresa Fogarty	12	10
Wendy Elizabeth Hunt	12	10
John Ormond Kennedy	12	8
Sarah Nesbitt	7	4
Alana Paterson	8	5
Maria Napolitano	8	6
Carmel Morgan	4	4

Information on Directors

Franciscus Theodorus Maria Smit - Secretary

Qualifications -
Experience 30 years' experience as Managing Director of Small Business
Responsibilities Ex-Officio Member of all Subcommittees

Maria McGarvie - President

Qualifications BA (Hons), LLB
Experience Lawyer, Associate of the Institute of Company Directors
Responsibilities Ex-Officio Member of all Subcommittees

Teresa Fogarty - Director

Qualifications -
Experience Area Representative
Responsibilities Fundraising, Property Subcommittee and Marketing Subcommittee

Paul William Webster - Vice President

Qualifications MA, LLB
Experience Lawyer
Responsibilities Property Subcommittee

Jacinta Mary Ann Collins - Director

Qualifications BA BSW
Experience -
Responsibilities Property and Marketing Subcommittees

Carmela Puopolo - Treasurer

Qualifications B.Bus Accounting
Experience Over 20 years' experience in Finance and Accounting
Responsibilities Finance Subcommittee

Marco Carlei - Director

Qualifications B.Bus, C.A., Registered Company Auditor, Registered Tax Agent
Experience Over 20 years' experience in the accounting profession; Associate of the Institute of Chartered Accountants in Australia; Member of the Australian Society of Certified Practising Accountants
Responsibilities Marketing and Property Subcommittees

Wendy Hunt - Director

Qualifications Dip Teaching
Experience 35 years' education field; over 20 years in Pregnancy Support
Responsibilities Goulburn Valley Branch



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

Information on Directors (Cont)

John Kennedy - Director

Qualifications BA (Syd), BEd (Melb), BTheol (UFT),
DipTG (NSW), FACE

Experience Principal, Loyola College (1979-2007) and
Trinity Anglican colleges Albury and Wodonga
(2008). Professional Officer, Association
of Heads of Independent Schools of
Australia-Vic (2009)

Responsibilities Chair of Board Staff and Equipment and
IT Subcommittees

Sarah Nesbitt - Director

Qualifications -

Experience -

Responsibilities -

Alana Paterson - Director

Qualifications BCom, BArts, Associate of Institute of Actuaries
of Australia

Experience -

Responsibilities Events Organising Subcommittees

Christina Giavris - Treasurer (since March 2009)

Qualifications BCom (Ass/Fin), LLB (Hons)

Experience Lawyer

Responsibilities Property Subcommittee

Maria Napolitano - Director

Qualifications BBus (Acc) CPA

Experience -

Responsibilities QA/Risk Subcommittee

Carmel Morgan - Director

Qualifications Reg. Nurse Division 1

Experience 25 years in Senior Management and Executive
positions within Community Care; Residential
Aged Care and Mental Health areas

Responsibilities -

Indemnifying Officers or Auditors

The company has paid premiums to insure each of the following directors against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of director of the company, other than conduct involving a wilful breach of duty in relation to the company.

Options

No options over issued shares or interests in the company were granted during or since the end of the financial year and there were no options outstanding at the date of this report.

Proceedings on Behalf of Company

No person has applied for leave of Court to bring proceedings on behalf of the company or intervene in any proceedings to which the company is a party for the purpose of taking responsibility on behalf of the company for all or any part of those proceedings.

The company was not a party to any such proceedings during the year.

Auditor's Independence Declaration

The lead auditors independence declaration for the year ended 30 June 2009 has been received and can be found on page 7 of the financial report.

Signed in accordance with a resolution of the Board of Directors:

Director: 
Maria McGarvie

Director: 
Christina Giavris

Dated this 11th day of November 2009



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Independent Audit Report to
the Members**

Report on the Financial Report

We have audited the accompanying financial report of Caroline Chisholm Society, which comprises the balance sheet as at 30 June 2009, and the income statement, statement of changes in equity and cash flow statement for the year ended that date a summary of significant accounting policies, other explanatory notes and the directors' declaration.

**The Responsibility of the Directors
for the Financial Report**

The directors of the company are responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations) and the financial reporting requirements of the company's constitution. This responsibility includes: designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

In Note 1, the directors also state, in accordance with Accounting Standard AASB 101 Presentation of Financial Statements, that compliance with the Australian equivalents to International Financial Reporting Standards ensures that the financial report, comprising the financial statements and notes, complies with International Financial Reporting Standards.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgements, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the company's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the

directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Australian professional ethical pronouncements.

Auditor's Opinion

In our opinion, the financial report presents fairly, in all material respects, the financial position of Caroline Chisholm Society as of 30 June 2009 and of its financial performance and its cash flows for the year then ended in accordance with Australian Accounting Standards (including the Australian Accounting Interpretations)

**AGOSTINELLI PERLEN
CHARTERED ACCOUNTANTS**

**JOHN AGOSTINELLI
PARTNER**

Dated at Carlton, Victoria this 25th day of November 2009



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

Income Statement For The Year Ended 30 June 2009

	Note	2009 \$	2008 \$
Operating revenue	3	1,085,696	936,967
Other income		10,932	224,269
Employee benefits expense		(848,909)	(739,351)
Motor vehicle expense		(18,077)	(18,186)
Program expenses		(28,483)	(31,301)
Occupancy expenses		(22,114)	(21,176)
Depreciation expense		(25,129)	(22,472)
Administrative expenses		(125,646)	(86,087)
		28,270	242,663

Balance Sheet As At 30 June 2009

	Note	2009 \$	2008 \$
Current Assets			
Cash and cash equivalents	6	572,715	530,435
Trade and other receivables	7	-	6,075
Other assets	8	2,878	11,098
Total Current Assets		575,593	547,608
Non-current assets			
Property, plant and equipment	9	138,983	133,087
Total non-current assets		138,983	133,087
TOTAL ASSETS		714,576	680,695
Current liabilities			
Trade and other payables	10	53,456	21,964
Employee benefits	11	46,133	54,836
Total current liabilities		99,589	76,800
Non-current liabilities			
Employee benefits	11	37,857	55,035
Total non-current liabilities		37,857	55,035
TOTAL LIABILITIES		137,446	131,835
NET ASSETS		577,130	548,860
EQUITY			
Retained earnings		577,130	548,860
TOTAL EQUITY		577,130	548,860

The accompanying notes form part of the financial statements



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

Statement Of Changes in Equity For The Year Ended 30 June 2009

	Retained Earnings \$	Total \$
2009		
Balance at 1 July 2008	548,860	548,860
Surplus for the year	28,270	28,270
Balance at 30 June 2009	577,130	577,130
2008		
Balance at 1 July 2007	306,196	306,196
Surplus for the year	242,664	242,664
Balance at 30 June 2008	548,860	548,860

Cash Flow Statement As At 30 June 2009

	Note	2009 \$	2008 \$
Cash from operating activities:			
Receipts from grants		958,235	799,818
Receipts from fundraising		13,098	10,912
Receipts from donations		98,867	72,632
Receipts from other operating activities		19,083	37,705
Interest received		22,346	10,078
Payments to suppliers and employees		(1,049,775)	(917,716)
Net cash from operating activities	15a	61,864	13,429
Cash flows from investing activities:			
Proceeds from sale of property, plant and equipment		17,782	344,269
Purchase of property, plant and equipment		(37,366)	(39,074)
Net Cash from investing activities		(19,584)	305,195
Net increase (decreases) in cash held		42,280	318,624
Cash and cash equivalents at beginning of financial year		530,435	211,811
Cash and cash equivalents at end of financial year	6	572,715	530,435
The accompanying notes form part of these financial statements			



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year
Ended 30 June 2009**

**Note I
Summary of Significant Accounting
Policies**

General Information

This financial report covers Caroline Chisholm Society as an individual entity, incorporated and domiciled in Australia. Caroline Chisholm Society is a public company limited by guarantee.

Basis of preparation

The financial report is a general purpose financial report that has been prepared in accordance with Australian Accounting Standards, Australian Accounting Interpretations and the *Corporations Act 2001*.

Australian Accounting Standards set out accounting policies that the AASB has concluded would result in a financial report containing relevant and reliable information about transactions, events and conditions to which they apply. Compliance with Australian Accounting Standards ensures that the financial statements and notes also comply with International Financial Reporting Standards. Material accounting policies adopted in the preparation of this financial report are presented below. They have been consistently applied unless otherwise stated.

The financial report has been prepared on an accruals basis and is based on historical costs modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and financial liabilities.

The preparation of financial statements in accordance with International Financial Reporting Standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates and may have impact on future periods.

These financial statements are presented in Australian dollars which is the company's presentation currency.

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

The company has applied the relief available to it under ASIC Class Order 98/100 and accordingly, amounts in the financial report and directors' report have been rounded off to the nearest \$1.

(a) Property, plant and equipment

Each class of property, plant and equipment is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

Plant and equipment

Plant and equipment are measured on the cost basis less depreciation and impairment losses.

Depreciation

The depreciable amount of all fixed assets including buildings and capitalised leased assets, but excluding freehold land, is depreciated on a straight-line basis over the asset's useful life to the company commencing from the time the asset is held ready for use. Leasehold improvements are depreciated over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable assets are:

Class of Fixed Asset	Depreciation Rate
Buildings	2.5%
Plant and Equipment	20%-40%

The assets' residual values and useful lives are reviewed, and adjusted if appropriate, at each balance sheet date.

Asset classes carrying amount is written down immediately to its recoverable amount if the asset's carrying amount is greater than its estimated recoverable amount.

Gains and losses on disposals are determined by company proceeds with the carrying amount. These gains or losses are included in the income statement.



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year
Ended 30 June 2009**

Note I

**Summary of Significant Accounting
Policies (Cont.)**

(b) Impairment of assets

At each reporting date, the company reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

Where the future economic benefits of the asset are not primarily dependent upon the asset's ability to generate net cash inflows and when the company would, if deprived of the asset, replace its remaining future economic benefits, value in use is determined on the depreciated replacement cost of an asset.

Where it is not possible to estimate the recoverable amount of an individual asset, the company estimates the recoverable amount of the cash-generating unit to which the asset belongs.

(c) Trade payables

Trade creditors and other payables are recognised when the company becomes obliged to make future payments resulting from the purchase of goods and services.

(d) Leases and hire purchases

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not the legal ownership that are transferred to the company are classified as finance leases.

Finance leases are capitalised by recording an asset and a liability at the lower of the amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values.

Leased assets are depreciated on a straight-line basis over their estimated useful lives where it is likely that the company will obtain ownership of the asset or over the term of the lease. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period. Hire purchases are accounted for using the same method.

Lease payments for operating leases, where substantially all of the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight-line basis over the life of the lease term.

(e) Employee benefits

Provision is made for the company's liability for employee benefits arising from services rendered by employees to balance date. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs. Other employee benefits payable later than one year have been measured at the net present value.

(f) Provisions

Provisions are recognised when the company has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions recognised represent the best estimate of the amounts required to settle the obligation at reporting date.

(g) Cash and cash equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other short-term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within short-term borrowings in current liabilities on the balance sheet.

(h) Revenue

Revenue from funding bodies is recognised when the right to receive that revenue has been established.

Rental revenue is recognised on an accrual basis or straight line basis in accordance with the lease agreements.

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year
Ended 30 June 2009**

**Note I
Summary of Significant Accounting
Policies (Cont.)**

(h) Revenue (cont.)

All other revenue is recognised at the earlier of receipt or invoice date.

All revenue is stated net of the amount of goods and services tax (GST) and trade discounts.

(i) Finance costs

Finance costs directly attributable to the acquisition, construction or production of assets that necessarily take a substantial period of time to prepare for their intended use or sale, are added to the cost of those assets, until such time as the assets are substantially ready for their intended use or sale.

All other finance costs are recognised in income in the period in which they are incurred.

(j) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Cash flows are presented in the cash flow statement on a gross basis, except for the GST component of investing and financing activities, which are disclosed as operating cash flows.

(k) Financial instruments

Recognition and Initial Measurement

Financial instruments, incorporating financial assets and financial liabilities, are recognised when the company becomes a party to the contractual provisions of the instrument.

Trade date accounting is adopted for financial assets that are delivered within timeframes established by marketplace convention.

Financial instruments are initially measured at cost on trade date, which includes transaction costs, when the related contractual rights or obligations exist. Financial instruments are classified and measured as set out below.

Derecognition

Financial assets are derecognised where the contractual rights to receipt of cash flows expires or the asset is transferred to another party whereby the company no longer has any significant continuing involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are either discharged, cancelled or expire. The difference between the carrying value of the financial liability extinguished or transferred to another party and the fair value of consideration paid, including the transfer of non cash assets or liabilities assumed is recognised in profit or loss.

Classification and Subsequent Measurement

(i) Financial assets at fair value through profit or loss

Financial assets are classified at 'fair value through profit or loss' when they are either held for trading for the purpose of short-term profit taking, derivatives not held for hedging purposes, or when they are designated as such to avoid an accounting mismatch or to enable performance evaluation where a group of financial assets is managed by key management personnel on a fair value basis in accordance with a documented risk management or investment strategy. Realised and unrealised gains and losses arising from changes in fair value are included in profit and loss in the period in which they arise.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost using the effective interest rate method.



Financial Report for the Year Ended 30 June 2009 Caroline Chisholm Society ABN 42 005 066 919

Notes To The Financial Statements For The Year Ended 30 June 2009

Note 1

Summary of Significant Accounting Policies (Cont.)

(k) **Financial instruments (cont.)**

(iii) *Held-to-maturity investments*

Held-to-maturity investments are non-derivative financial assets that have fixed maturities and fixed or determinable payments, and it is company's intention to hold these investments to maturity. They are subsequently measured at amortised cost using the effective interest rate method

(iv) *Available-for-sale financial assets*

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

(v) *Financial liabilities*

Non-derivative financial liabilities (excluding financial guarantees) are subsequently measured at amortised cost.

Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets, is the carrying amount, net of any provisions for impairment of those assets, as disclosed in the balance sheet and notes to the financial statements.

The company does not have any material credit risk exposure to any single receivable or group of receivables under financial instruments entered into by the company.

Price risk

The company is not exposed to any material commodity price risk.

(c) **Interest rate risk**

The company's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, has been disclosed where material in the notes to the financial statements.

(d) **Net Fair values**

The net fair values of listed investments have been valued at the quoted market bid price at balance date adjusted for transaction costs expected to be incurred. For other assets and other liabilities, the net fair value approximates their carrying value. No financial assets and financial liabilities are readily traded on organised markets in standardised form other than listed investments. Financial assets where the carrying amount exceeds net fair values have not been written down as the company intends to hold these assets to maturity.

The aggregate net fair values of financial assets and financial liabilities approximate their carrying amounts as disclosed in the Balance Sheet and in the notes to the financial statements.

Note 2 Financial Risk Management

(a) **Financial risk management policies**

The company's financial instruments consist mainly of deposits with banks and accounts receivable and payable. The company does not have any derivative instruments at 30 June 2009.

(b) **Financial risks**

The main risks the company is exposed to through its financial instruments are interest rate risk, liquidity risk and credit risk.

Interest rate risk

Interest rate risk is managed with a mixture of different floating rate debts. At 30 June 2009, the company's total debt liabilities amounted to nil. For further details on interest rate risk refer to Note 16(b).

Liquidity risk

The company manages liquidity risk by monitoring forecast cash flows.



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year Ended 30 June 2009**

**Note 3
Revenue**

	2009 \$	2008 \$
From Operating Activities		
- Grants and sponsorship received	958,235	805,640
- Fundraising	13,098	10,912
- Donations	79,009	72,632
- Member subscriptions	960	1,128
- Rental income	-	11,989
- Workcover insurance recoveries	12,048	23,968
- Interest received	22,346	10,078
- Other revenue	-	620
	<u>1,085,696</u>	<u>936,967</u>

**Note 4
Other Operating Income**

Profit on disposal of assets	<u>10,932</u>	<u>224,269</u>
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**Note 5
Surplus / (Deficit) for the Year**

Surplus (deficit) has been arrived at after charging the following expenses:

Depreciation of non-current assets:

Property, plant and equipment	25,129	22,472
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Rental expense on operating leases:

Minimum lease payments	8,528	8,874
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**Note 6
Cash and Cash Equivalents**

Cash on hand	16	137
Cash at bank	76,765	56,159
Short-term bank deposits	495,934	474,139
	<u>572,715</u>	<u>530,435</u>



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year Ended 30 June 2009**

Note 7

Trade and other Receivables

	2009 \$	2008 \$
Current		
Trade receivables	-	6,075

Note 8

Other Assets

Current		
Prepayments	2,878	11,098

Note 9

Property, Plant and Equipment

Freehold land and buildings - at cost	68,700	68,797
Plant and equipment - at cost	228,913	229,072
Accumulated depreciation	(158,630)	(164,782)
	70,283	64,290
	138,983	133,087

The Society's land and buildings were revalued in 2007 by independent valuers for \$700,000. Valuations were made on the basis of open market value.

(a) Movements in Carrying Amounts

Movement in the carrying amount of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Freehold land & Buildings \$	Plant & Equipment \$	Total \$
2009			
Carrying amount at 1 July	68,797	64,290	133,087
Additions	-	37,875	37,875
Disposals	-	(6,850)	(6,850)
Depreciation expense	(97)	(25,032)	(25,129)
Carrying amount at 30 June	68,700	70,283	138,983



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year Ended 30 June 2009**

**Note 9
Property, Plant and Equipment (Cont.)**

	Freehold land & Buildings \$	Plant & Equipment \$	Total \$
2008			
Balance at 1 July	184,897	51,588	236,485
Additions	4,000	35,074	39,074
Disposals	(120,000)	-	(120,000)
Depreciation expense	(100)	(22,372)	(22,479)
Carrying amount at 30 June	68,797	64,290	133,087

**Note 10
Trade and Other Payables**

	2009 \$	2008 \$
Current		
Unsecured liabilities		
Sundry payables and accrued expenses	23,683	12,049
Income in advance	29,773	9,915
	53,456	21,964

**Note 11
Employee Benefits**

Current		
Annual leave	46,133	54,836
Non-Current		
Long service leave	37,857	55,035
Operating leases contracted for but not capitalised in the financial statements		
Payable - minimum lease payments		
- not later than 12 months	8,528	8,874

The operating leases are for rental of premises with a 12 month term, with rent payable monthly in advance.



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year Ended 30 June 2009**

**Note 12
Capital and Leasing Commitments**

**Note 13
Contingent Assets and Contingent Liabilities**

There were no contingent liabilities or any contingent assets as at the balance sheet date.

**Note 14
Related Party Transactions**

There were no related party transactions during the year.
No Directors received any remuneration or compensation for their services.

**Note 15
Cash Flow Information**

(a) Reconciliation of Cash Flow from Operations with Profit after Income Tax

	2009	2008
	\$	\$
Surplus from ordinary activities	28,270	242,664
Cash flows excluded from profit attributable to operating activities		
Non-cash flows in profit		
- Depreciation expense	25,129	22,472
- Add back profit from sale of property, plant and equipment	(10,932)	(224,269)
Changes in assets and liabilities		
- (Increase)/decrease in trade and term receivables	6,075	1,095
- (Increase)/decrease in other assets	8,220	(9,054)
- Increase/(decrease) in trade payables and accruals	30,983	(27,108)
- Increase/(decrease) in employee benefits	(25,881)	7,629
	<u>61,864</u>	<u>13,429</u>

**Note 16
Events after the Balance Sheet Date**

There have not been any material events between the balance sheet date and the date of the signing of director's report.



**Financial Report for the Year
Ended 30 June 2009
Caroline Chisholm Society
ABN 42 005 066 919**

**Notes To The Financial
Statements For The Year Ended 30 June 2009**

Director's Declaration

The directors of the company declare that:

1. The financial statements and notes, as set out on pages 10 to 23, present fairly the company's financial position as at 30 June 2009 and its performance for the year ended on that date in accordance with Australian Accounting Standards (including Australian Accounting Interpretations); and
2. In the directors' opinion, there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

Director:


Maria McGarvie

Director:


Christina Giavris

Dated this 11th day of November 2009



How Can You Help Caroline Chisholm Society?

- All donations \$2.00 & over are tax deductible.
- We welcome donations of babies' and toddlers' clothing, nursery equipment, toys and maternity wear.
- We rely on the work of volunteers to support the programs provided by the Society.
Your time would be greatly appreciated.
- You may be interested in contributing to the Caroline Chisholm Society through full membership and participation in our fundraising and promotional events.
- You may be in a position to make provision for the Society's work in your Will. The following clause will ensure your support of the Society's work with young families:

Your Opportunity to Support the Caroline Chisholm Society

☐ Yes I would like to give a donation of \$...... to assist the Caroline Chisholm Society

☐ My Cheque/money order is enclosed. Please make cheque payable to "Caroline Chisholm Society or

Please debit my ☐ Visa Card ☐ Master Card ☐ Bank Card

Card number

Expiry Date

Signature

Address Postcode

Phone number (.....).....

Email

Would you like further information about

☐ Volunteering ☐ Bequests ☐ Membership ☐ Events and fundraising

For further information regarding this report and/or donations or gifts please contact our head office on (03) 9370 5122 or visit our website. **www.carolinechisholmsociety.com.au**

Please Note

Photos and images of children depicted in this report are not related to services and programs of the Society and are used with permission. Stories used with permission and identifying details have been changed to protect privacy.





**Caroline
Chisholm
Society**

Pregnancy & Family Support Service

HEAD OFFICE

41 Park Street (PO Box 846)
Moonee Ponds 3039
Administration (03) 9370 5122
Counselling (03) 9370 3933
Facsimile (03) 9326 1045

OUTREACH OFFICES

Caroline Springs

Springside Children's & Community Centre
22-50 Becca Way
Caroline Springs 3023
Phone (03) 9449 9627

Goulburn Valley

185 Knight Street
(PO Box 857)
Shepparton 3630
Phone (03) 5821 0826

Laverton

Laverton Children's Centre
15 Crown Street
Laverton (03) 9369 8360

***Celebrating 40
Years of Service
to the community***

