

Caroline Chisholm Society

Annual Report 2012–2013



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Patron: Dr Rhonda Galbally

Locations:

1 Darebin Place, Caroline Springs 3023

12 Shuter Street, Moonee Ponds 3039
(Moving to 977 Mount Alexander Road,
Essendon 3040)

15A St Andrews Road, Shepparton 3630

Established: 1969

Life Members

Mrs E Brennan, the Hon Christine
Campbell MP, Mrs P Coffey, Ms M D'Elia,
Ms L Doolan, Mrs T Fogarty,
Mrs L Gibson, Mr B Guinane,
Mrs M Howes, Mrs W Hunt,
Dr P Joshua, Mrs L Joy, Mrs M McGarvie,
Miss M Napolitano, Mrs B Noonan,
Mrs H Pearson, Ms M Reilly,
Mrs A Ronchi, Mrs E Semmell,
Sr M Sexton, Mr F Smit, Mrs L Tainton,
Mrs M Taverner, Mrs P Way

Board of Directors

President: Paul Webster

Vice President: Michael Christie

Secretary: Frank Smit

Treasurer: Kate Rowswell
(nee McCartney)

Directors: Lizzie Blandthorn,
Rosy de Castella, Lucia Fitzgerald,
Tess Fogarty, Wendy Hunt,
Claudia Mollidor PhD, Stuart Rowland,
Phil Gatens

Staff

Chief Executive Officer: Helen
Cooney, BA (Melb) BA (ANU) MGov
& CommLaw (ANU)

Manager, Pregnancy and Family
Services: Gabriella Hendricks, BA (Melb),
BSW (Melb)

Team Leader, Pregnancy and Family
Services: Audrey Ciappara, BSW (VU),
BPsych (VU)

Manager, Finance and Property:
Marie Panzera, BB (Business)

Employed staff including: Aziza Elhila,
Daya Adelan, Erin Newman,
Glenda Rumble, Janet Kappler,
Joanne Hjorth, Karan Grieve, Kerry Cross,
Lisa Autelitano, Margaret Price,
Sue Smith, Vicky Casey, Pattama Street,
Pina Frachea and Valerie Wegel

A dedicated team of volunteers

Our Vision, Mission and Values

Vision

To support pregnancy, children and families.

Mission

To deliver a range of pregnancy and family support services that respond to the needs of families and support them to achieve and maintain a safe and nurturing environment.

Values

We will develop services that are underpinned by the principles of:

- Respect for life
- Compassion and caring
- Social justice
- Empowerment
- Recognition of diversity
- Accountable best practice

Our service will utilise approaches that are characterised by the following:

- Positive pregnancy support
- Child focused and family centred
- Connecting families with communities
- Flexibility and responsiveness
- Promoting safety
- Acknowledging the expertise of families

Objectives

- To operate a Pregnancy Support Service
- To provide a service of counselling and practical support to meet the physical, psychological and social welfare needs of pregnant women, parents and young children and their families.
- To provide a comprehensive service of care and support that will free women from feeling compelled by physical, psychological or social pressures to choose the termination of a pregnancy.
- To help alleviate poverty and distress through the provision of financial support, material aid and shelter.
- To provide programs of health education.
- To develop a greater awareness and understanding of the welfare rights and needs of all people, including the unborn child.
- To assist those who seek and use the services of the Society to function independently.

Our President's Report



Paul Webster

As members will be aware, like most community organisations, the Caroline Chisholm Society operates in a milieu regulated by all tiers of government.

Over the past year there have been changes at all levels of government for our clients, staff and volunteers. The Federal Government changed the regulation of child care and kindergartens with a view to increasing the quality of children's services. Providers of children's services support the Society's clients by giving them respite and educational support for their children. The Society's staff regularly assist the Society's clients with applications for special child care benefits. These applications are onerous and the service given by our staff in this area often goes unacknowledged.

The Society will of course keep abreast of changes in welfare benefits and other entitlements such as the paid parental leave scheme and looks forward to working with the new Federal Government to obtain the best possible outcomes for its clients.

At the State Government level, the sector within which the Society works has undergone several major reviews over recent years. These include the Service Sector Reform (the Shergold Review), Victoria's Vulnerable Children – Our Shared Responsibility, and the Victorian Homelessness Action Plan System Reform Project. These reviews are the culmination of the 2009 announcement of reforms to the Department of Human Services which will affect the Society's partnership with DHS Child Protection Services and its funding and regulatory relationship with the Department.

The Society lodged a submission to the Shergold Review making the following main points:

- That any new funding should support children under two and half years old and that existing specialised services which are successful in mustering volunteers and donations to support children under five years old must be maintained.
- While measuring the success of the provision of services by reference to "episodes" of support and the number of hours funded is less than ideal, the challenge of introducing other methods is great. One option would be to identify desired outcomes at the point of intake and to record incremental achievements linked to service provision.

The Society has once again received wonderful support from local government. The Society has worked with the Moonee Valley City Council for over forty years and our CEO, Helen Cooney, participates in the Council's Early Years Reference Group to plan for the provision of services across the municipality. Likewise, our clinical supervisor, Gabriella Hendricks, participates in the Melton and Brimbank City Council's Municipal Early Years Reference Groups. The Melton City Council has provided support for the Society's parenting group and future playgroup. The Society's Goulburn Valley Branch has always had a close relationship with the City of Greater Shepparton and the local Shepparton community, and I am pleased to report that this relationship remains as strong as ever.

Within the Society there has been a continued focus on pregnancy counselling and support. The Society's leadership team is currently undertaking a review of our material aid programme with a view to strengthening volunteer involvement in anticipation of significant growth in the programme when we move into the Society's new premises at 977 Mount Alexander Road, Essendon. Volunteers also continue to support and strengthen the Society's work in other areas. For example, family and homelessness case management is supported by volunteer mentors, and the Society has become involved in the "Handy Helpers" programme, a programme aimed at involving socially isolated people in voluntary work.

The Society recently received a grant from the Lord Mayor's Charitable Fund for the purpose of conducting a thorough analysis and evaluation of the services provided by it. With this funding we have engaged the Nous Group to help us develop a system of data collection and reporting tools, which will in future facilitate our understanding of the contribution we make and help us develop and become involved in new projects and new funding streams.

Following the sale of the Society's property in Park Street, Moonee Ponds, the Society moved into temporary accommodation at 12 Shuter Street, Moonee Ponds while it awaits completion of its new building. The Goulburn Valley Branch also moved to new offices at 15A St Andrews Street, Shepparton. These moves have

not been without difficulty for our staff and volunteers, and on behalf of the members I thank them for their patience and dedication.

It is pleasing to note that in the last financial year there was an increase in donations received from members and supporters. Every cent will be important as we strive to reach the target required to transform the Society's new property into a comfortable and functional facility for our staff, volunteers and clients.

I take this opportunity to thank all who contributed to the Society and its work over the last year.



We're proud...

...of our history and connection to the Moonee Valley

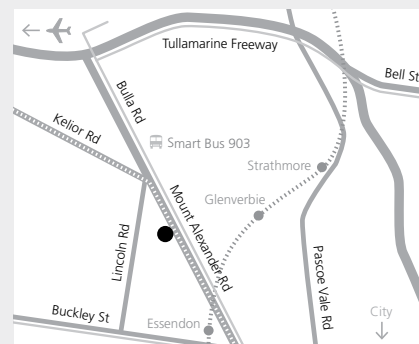
This year, we bade farewell to our home of nearly forty years in Park Street, a site that had served us well but one that we had outgrown. Our home in Moonee Valley is now at 12 Shuter Street, an interim stop before we move to our new purpose built offices in North Essendon. We are now firmly ensconced in our new location and continue to offer our services such as material aid, counselling and family support.

The progress towards new premises in the Moonee Valley is a planned one. Our office was in a house for over 40 years, we out grew it and had out posted staff and the house was no longer suitable for a modern welfare organisation. We undertook analysis that suggested a move to the growth corridor of Brimbank Melton would allow us to meet the needs of our clients more effectively. We then self-funded, with the support of our donors, a new office in Caroline

Springs. We have sold the house and moved into leased premises at 12 Shuter Street Moonee Ponds. Now we're raising funds and aim to create a new home in the Moonee Valley at 977 Mt Alexander Road, Essendon. In creating a new site, our project aims are:

- a welcoming environment for the operation of a pregnancy and family support service
- a service close to public transport which allows for easy access by clients, volunteers and donors of pre-loved goods
- co-location of reception, consulting and provision of new and pre-loved goods
- secure and private office space for case workers, and
- large multifunctional space for storage, sorting and cleaning of new and pre-loved goods, and family group activities

We are planning for Mt Alexander Road



We have farewelled Park Street



We said hello to Shuter Street



We're proud...

...of the clients who seek our support with homelessness

Jacinta was referred to our specialist homelessness service by Child Protection and was supported by our case manager for over a year.

When we met Jacinta, she was 26 and her four children were all under 5 years. She was being evicted from her private rental property due to rent arrears and property damage. The family had moved frequently and the children were isolated and developmentally delayed.

Jacinta had a history of childhood sexual abuse and had left home at fourteen. She had lived in squats, on the street and had a long history of drug use and mental health issues. Jacinta had no formal education, was illiterate and presented with a range of health issues. She had a general lack of household and living skills, as she had had no role models, family support or guidance during formative teenage years.

Caroline Chisholm Society provided support when Jacinta attended Child Protection and the Children's Court.

The family required intensive support and assistance. Jacinta was referred for specialist counselling, medical and dental services. She participated in parenting skills group and was linked into a cooking and household skills course, and literacy classes at her local Community Centre. Caroline Chisholm Society provided support when Jacinta attended Child Protection and the Children's Court.

Her children have growth and developmental delays and display age inappropriate activity. They had not attended Maternal and Child health checkups, were not immunized and displayed a total lack of social skills and were unable to interact with others. The children had no toys or books and lacked the most basic of play skills. There were medical and dental issues, nutritional and hygiene needs and behavioural issues.

The children had no toys or books and lacked the most basic of play skills.

Our staff worked with Jacinta to develop her parenting skills, including ways to play with the children. We provided toys, and books. A volunteer mentor went on social outings to assist mum in gaining skills to organize and carry out family outings, to learn social behaviour and gain confidence. Jacinta needed

to learn to identify safety issues for her children, to set boundaries and to learn to discipline her children appropriately.

After 15 months of receiving intensive support and assistance the family has begun to live in a safer environment. The children's speech and social interaction has improved. Jacinta's childhood experiences and her own parenting or household role models mean that many new skills will need to be learned and they will continue to need intensive support for time to come. However, with our support and her willingness to learn and desire to do her best for her children, **the future is looking brighter for Jacinta and her young family.**

The children's speech and social interaction has improved.



Our CEO's Report



Helen Cooney at the Vinnies CEO Sleepout

Over the last year, Caroline Chisholm Society has achieved a strong organisational context and set in place the foundations for growth in service provision across pregnancy counselling and support, material aid and emergency relief and family support.

In particular, our family support – which includes our integrated family service, specialist homelessness service and volunteer mentoring – is growing. This year, we have achieved the funds to provide social groups to reduce isolation (in particular a parenting group and playgroup funded through partnerships with the City of Melton). We have been supported by the Lord Mayor's Charitable Fund to offer a Home Handy Helpers Program to reduce risks of homelessness. Our new Manager, Pregnancy and Family Services, Gabriella Hendricks is leading this work.

To date, our infrastructure hampered growth in our provision of pregnancy counselling and material aid, but that is changing. This year, following the sale of 41 Park Street, Moonee Ponds, the Society purchased 977 Mt Alexander Road, Essendon. We have brought \$950,000 to the purchase and have achieved over \$100,000 in donations to help us with buy and remodel 977 Mt Alexander Road. Our greatest operational priority this year will be raising the funds to allow us to move in. In the interim, our Moonee Valley operations have settled into leased premises at 12 Shuter Street, Moonee Ponds. This project follows over 5 years of work by the Board and my predecessors to move the base for some of our operations to Western Melbourne's growth corridor and to ensure our Goulburn Valley operations have

ongoing accommodation. This major project for the Society will allow us to stay in fit for purpose accommodation in the heart of the Moonee Valley, where we have been for over 40 years.

All of these activities are guided by a clear strategic objective, to support pregnancy, children and families. This year, the Board endorsed a revised organisational strategy and plan. The document, summarised in this report, acknowledges our need to grow and assure the sustainability of three locally embedded sites. The plan seeks to guide us in diversifying and increasing our income. It reiterates our position of offering a free service that needs its impact measured and underpinned by a strong data set.

The plan has a renewed focus on volunteering to add value to our service delivery and contribute to the wider community by facilitating volunteering. To achieve programs like Home Handy Helpers, new and preloved goods and other volunteer program we will be advocating for funds to help with salaries for volunteer coordination in these areas.

I'm humbled by our achievements this year. In service provision, this report outlines continued good work with 1800 contacts (that is, we have continued to help 1500–2000 families). The financial outcome for this year and our assets provide support for our future. And our Governance is very strong, with our revised strategy and plan guiding our works. Remaining focussed on service provision while addressing our operational infrastructure will assure the ongoing viability of the Society.

Our Organisation

The Tradition

Caroline Chisholm (1808–1871)

Our inspiration to love women and their babies comes from Caroline Chisholm. Mrs Chisholm lived an admirable life responding to the needs of youth with patience and energy. With the support of her husband Archibald and her children, she assisted people in need, irrespective of their country or creed, by social reforms and charitable work. She re-united families, protected vulnerable girls, placed the unemployed in gainful work and achieved improvements for immigrants of little means.

The Society

The Caroline Chisholm society was established in 1969 to offer material aid and pregnancy counselling services. It exists so that women can be supported to continue their pregnancy. Within a decade, the Society responded to the needs of the community and providing home and family support. Today, the Society is a professional agency of social and community workers, service support staff and volunteers, who offer pregnancy counselling and support, material aid and family support. The Society provides services that respond to the needs of families and supports them to achieve and maintain a safe and nurturing environment. The Society is a non-denominational and non-political charity.

Organisational Strategy

Effective Services

By 2020, the families supported by the Caroline Chisholm Society will be more able to keep children safe and healthy. Parents, families and communities will increase in confidence as a result of our support.

We will do this by providing quality family and pregnancy support, with authoritative leadership in social and community work locally and by influencing policy nationally. We will also do this by locating our services closer to our clients.

We will know we are on track if we are a free of charge, reliable and well-known service provider in Victoria, we are a quality service provider in the Goulburn Valley, and evidence-based evaluation illustrates our success.

Strong Finances

By 2020, the finances of the Caroline Chisholm Society will include regular funding from diverse sources. We will continue to ensure that the Society is in a financial position able to support its services.

We will do this by fostering our relationship with government, corporate sponsors and philanthropists, and by growing our private fundraising income.

We will know if we are on track if we have secure ongoing financial support from government, members and the community.

Sound Governance

By 2020, the Caroline Chisholm Society will be a model Community Service Organisation.

We will do this by regularly updating and implementing policies and procedures that are informed by best practice.

We will know we are on track if membership and volunteering is strong, our regulators are satisfied and our clients are engaged in our decision-making.

Engagement Strategy

We seek to be engaged...

...as locals in the communities in which we operate	...as leaders in the Social and Community Services Sector	...as experts in the national policy context for the concerns of our clients
1. Moonee Valley, where we've served as part of the neighbourhood since the early 1970s. 2. Caroline Springs, where we located ourselves in 2010, closer to families and part of a community we've been serving for 20 odd years. 3. Goulburn Valley, where our pregnancy support offers a listening ear and sound advice.	1. State-wide 2. In the municipalities in which we are locals and can identify the pocket of disadvantage and in the our neighbouring areas of greatest growth: • Moonee Valley • Melton • Shepparton • Brimbank, and • Wyndam	1. Pregnancy 2. Early Childhood Education and Care 3. Financial constraints We are also interested in alleviating the key areas of risk for our clients: 4. Homelessness 5. Mental Health 6. Family Violence

Services Offered

The Caroline Chisholm Society supports families from the moment they learn of their pregnancy until their children go to school. To meet our clients' needs, funding and donations of goods are received from government, philanthropic organisations and families. Our Society offers:

Pregnancy and Counselling Support

- General counselling and support for families in person or over the phone.
- Pregnancy counselling including pregnancy loss and grief counselling that is respectful, compassionate and empowering.

- Referral to maternity services including support with maternal nutrition, breastfeeding, child development and sleep and settling, and
- Referral to other services where needed.

Material Aid

- Goods and serviced especially quality pre-loved baby equipment, bassinets and high chairs, and
- Other emergency relief such as food and vouchers to help ease pressure on our clients.

Family Support

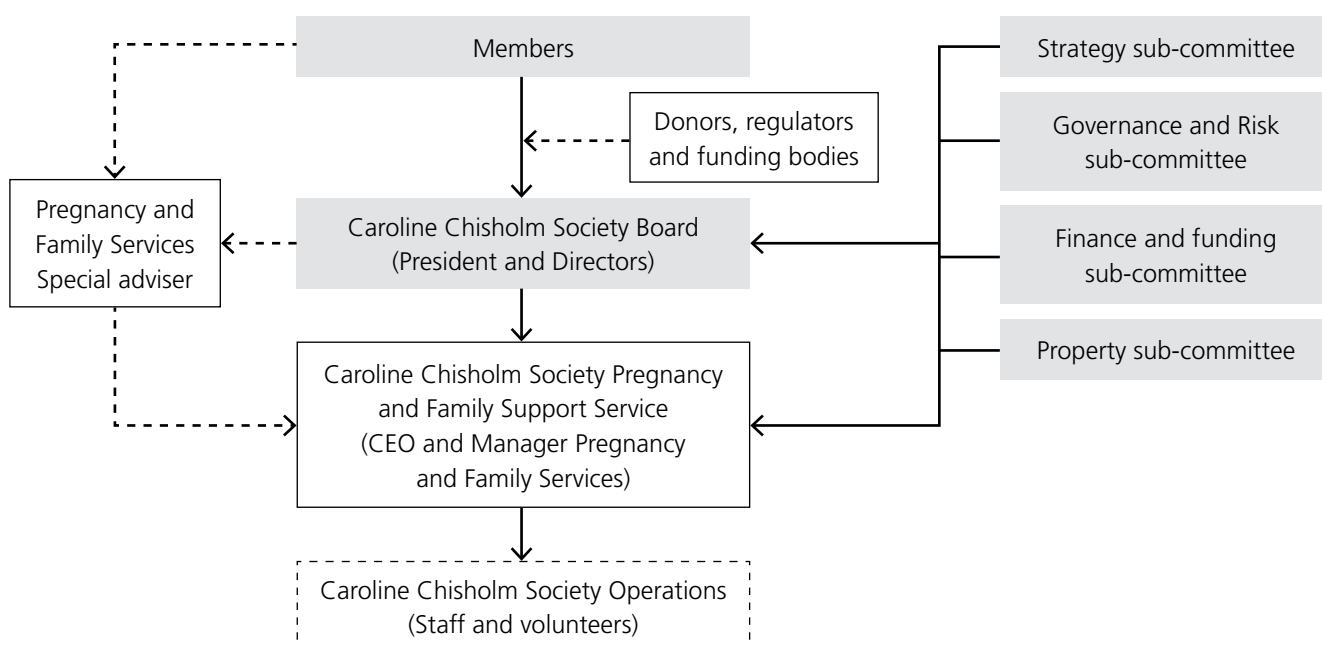
- Assessment, planning and action as part of Child FIRST for families and children at risk of entering or re-entering the child protection system.

- Support services for families including case management and in-home support.
- Housing support including advocacy to landlords and government and assistance with priority housing applications, and
- Social support including mentoring support and peer groups that encourages parents to be child centred and family focused as they tackle common challenges such as parenting strategy, challenging behaviours and postnatal depression.

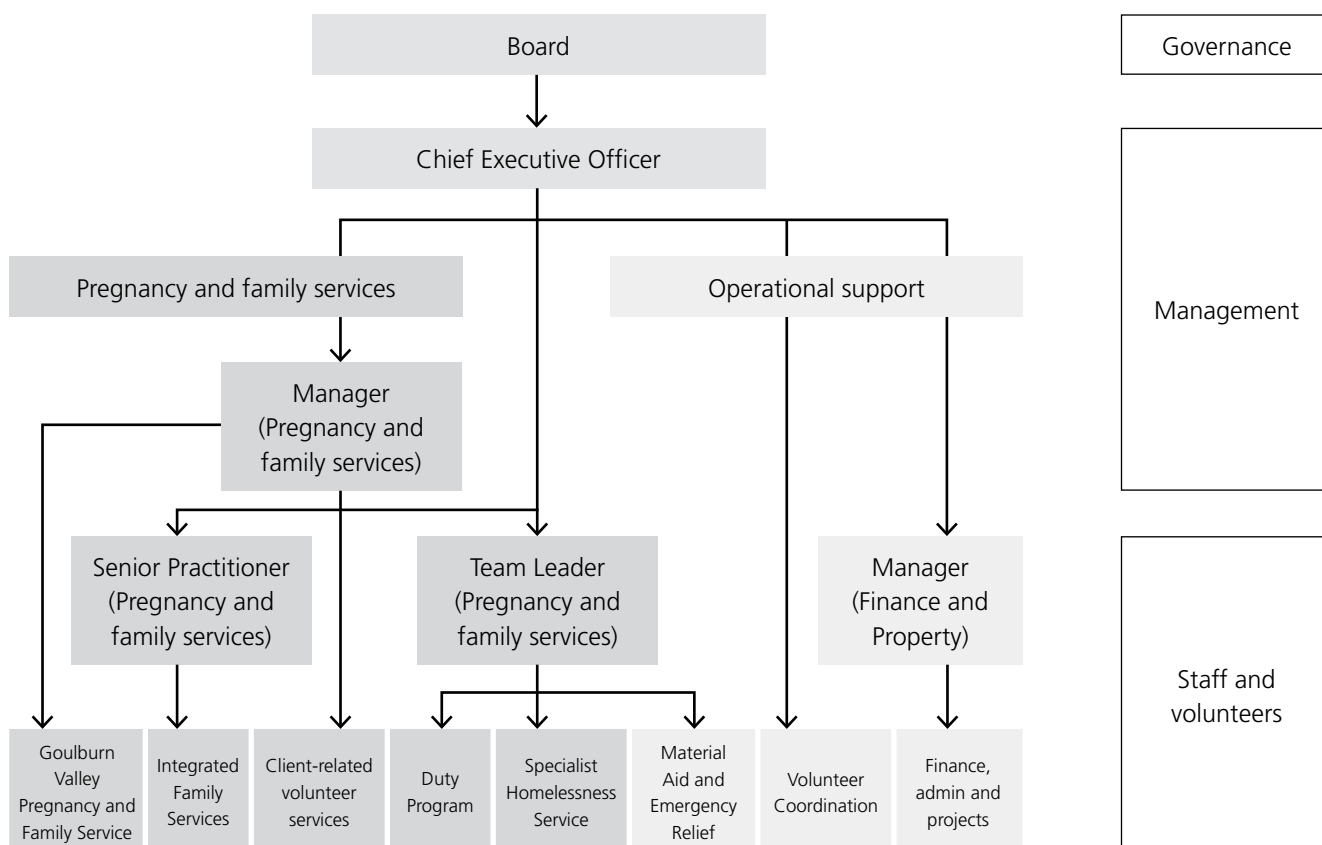
Our Organisation

Structures

Governance



Organisational



We're proud...

...of the clients who seek our support with parenting

Louise and her partner Tom are first time parents to son James. After James was born, Louise had post-natal depression. At nine months old her bonding and attachment with her son was not ideal and there were concerns about the relationship of the parents in which it was believed her partner dominated Louise.

Louise was socially isolated having little support and minimal friendships. Louise had poor self-esteem and was insecure about her parenting capacity. She had limited understanding of developmental milestones and struggled to maintain eye contact with her son and other adults. Louise was expecting another child.

Louise decided, after being referred to Child FIRST, to work with the Family Services team at Caroline Chisholm Society. Encouraged by her worker, Louise attended our 'Bringing up Great Kids – The Early Years' parenting group. The group

was facilitated by Pattama of Caroline Chisholm Society in collaboration with Felicity at MacKillop Family Services.

The group facilitators commented that Louise's confidence, self-esteem and understanding of developmental milestones grew enormously as the group progressed. She made connections with other parents attending the group and has, as a result, developed a friendship network. She was able to make eye contact, developed an improved level of self confidence as a parent and developed a more positive self esteem.

To quote Louise "I found that the group taught me about parenting skills in a non confronting way".



Parenting Group facilitator Pattama with Felicity of MacKillop Family Services

Our Programs

Melbourne Metropolitan Regions

Pregnancy Counselling and Support

Our pregnancy counselling and support program operates from our Moonee Valley office on Tuesdays, Wednesdays and Thursdays from 9am to 5pm. Clients make appointments to see a support worker for counselling or to collect new and pre-loved goods and emergency relief. Clients also telephone us on a telephone lined funded by a donation from the Shop Distributive and Allied Employees Association. The program consists of:



- General counselling and support for families in person or over the phone.
- Pregnancy counselling including pregnancy loss and grief counselling that is respectful, compassionate and empowering.
- Referral to maternity services including support with maternal nutrition, breastfeeding, child development and sleep and settling, and
- Referral to other services where needed.

In order to run this program, we are fortunate to be supported by an able and long serving team of administrative staff and volunteers to ensure the smooth operation of our service. The support role of answering the phone, scheduling the appointments and making clients feel welcome when they arrive at Moonee Ponds cannot be underestimated.



In 2012–2013 Caroline Chisholm Society has supported 1105 clients via the duty and material aid program at Moonee Ponds and over 500 at Goulburn Valley. This number is lower than last year, which can be attributed to several weeks of office moves. Our provision of goods, though, is believed to have increased. As this is anecdotal, it is important that we quantify it. Our evaluation project in 2014 will assist that process.

Katherine sent an email through our website to an email address staffed by Nanette, our administrative assistant. Katherine had sent the email in the middle of the night expressing stress about her financial situation and her unexpected pregnancy. Our admin team acted quickly to get the email to a worker, who was able to call the Katherine to check that she was okay. Katherine made an appointment to come and see our staff at Moonee Ponds for counselling and rebooked so that she could keep in touch during her pregnancy and be referred to one of our social workers after the birth of her child. Several months later, she attended Moonee Ponds again to collect a baby bundle so that she could take some new clothes and a hand knitted blanket and toy to the hospital on the day her baby was born. She was later referred to one of our case workers through Child FIRST, for ongoing support in the home.

Material Aid and Emergency Relief

Our material aid offers new and pre-loved goods especially quality pre-loved maternity wear, baby equipment, bassinets and clothes. We supplement the program with a Commonwealth funded emergency relief program, which allows us to offer food, vouchers and interpreters to help ease pressure on our clients.

Our Material Aid program will be one of the greatest beneficiaries of our relocation to 977 Mt Alexander Road. In the interim, it is operating on a smaller scale at 12 Shuter Street, Moonee Ponds and is supplemented by new provision from Caroline Springs. In preparation for the move and following the retirement of our long term Material Aid worker, Gwen, the CEO has reviewed our new and pre-loved goods program and we now have a new team helping us to serve volunteers to serve for our clients.

The program operates to serve clients through our pregnancy counselling and support program at Moonee Ponds, our Goulburn Valley Pregnancy and Family Support Service, and caseworkers from across the state, including our own team of family services and homelessness support workers. It is coordinated by staff and is largely operated by volunteers. This is the program which draws the largest number of volunteers and thus also has the goal of supporting them to contribute and be engaged in community life.

Our material aid program is only possible with the support of donors and volunteers. They provide us with an abundant supply of goods. They include:

- **Knitters and crafters:** The craft group at Federation Village in Sunshine, Keilor Retirement Village, several charity groups and many ladies who knit and crochet blankets and baby clothes provide good quality garments for one of two purposes. The first is to directly provide warm winter clothing for babies and families and the other is to supply Tess Fogarty and her team of street stall volunteers with quality warm garments to sell. The stall raised an average \$800 per month with the money raised enabling Caroline Chisholm Society to purchase much needed new items, such as nappies, for our clients.
- **Food suppliers:** A volunteer who joined us this year, Mary, capably manages our food store at Moonee Ponds. Mary contacts the foodbank, selects and collects the food and provides a supply of healthy, nutritious 'meal items' for the families we support.
- **Handymen:** This program resulted from responding to need, and has been successful so we're creating a new program focussed on clients. Michael the handyman, The Knights of the Southern Cross, Essendon Rotary and Bunnings Community Activity men offered their time and services throughout the year to, amongst many tasks, maintain the Caroline Chisholm Society premises, repair client furniture, help with the move to Shuter Street, erect a shed,



prepare the prams for distribution to clients, install the new washing machines, install shelving for material aid and erect shelter for the prams. The very generous efforts made by all of these men allowed Caroline Chisholm Society to continue to offer material aid to our clients throughout the moves in Moonee Ponds and in Shepparton and to establish systems in the new premises which allow the protection and easy distribution of material aid.

- **Fundraisers:** The students of Loyola College raised over \$7,500 for the program and the residents at Lionsville, supported by Kevin and Lynette Plant, held a "Pancakes on the Run" fundraiser which provided money to purchase Christmas presents for clients. Some of those who did the fundraising at the trivia night, also help us with fundraising on the stall and throughout the year.
- **New and pre-loved goods wranglers:** After 27 years at the helm of our material aid program, Gwen Scott retired. Fortunately, Pina helped us get our Material Aid program established and sorted at Caroline Springs and Valerie helped us manage in the same way at Moonee Ponds. The team sorted donations, washed and dried the clothes and organized clothes, toys and other items into boxes which were clearly labelled. This enabled the caseworkers to have easy access to clean, quality material aid which was needed by their clients. At Shuter Street, the Marys continued their valuable work each Thursday making baby bundles and sorting donations which enables the Duty Worker and Caseworkers have ready access to clean, sorted clothing for their clients.



Vona Thompson with Helen



Gwen Scott retired after 27 years service

We're proud... ...of our mentors and fundraisers

Margaret Christie, one of our very committed volunteers, has been involved with the Caroline Chisholm Society for many years. Margaret has a role in several of our programs.

In its first year, Margaret participated in a five-week Mentor Training Course and along with another Mentor, Sal, has recently supported a young mother with triplets, by giving cuddles to the children and advice and respite to the mother.

Margaret has been selling goods on the street stall for years, and this year has taken on greater responsibility and now helps with setting up the stalls and organising a roster of volunteers to assist with selling.

Margaret's family also supports Caroline Chisholm and her fundraising efforts peaked this year when, in June, Margaret worked with several volunteers to organise a Trivia Night which raised over \$10,000 for the building program at 977. Margaret's husband Michael, who is a member of the Board, her children and several friends gathered auction items from the local community, organise the trivia presenter, set up the tables and hall for over 250 people who attended. The night was a wonderful success as well as being a fun time for everyone who attended.



Margaret with Maria at the Trivia Night they organised which raised over \$10,000



Margaret with her husband Michael and Kate Rowswell at the Caroline Chisholm Society Cocktail Fundraiser

Family Support

Our Family Support program consists of:

- Family services, which incorporates parenting education and pregnancy support. In this program, we undertake assessment, planning and action as part of Child FIRST for families and children at risk of entering or re-entering the child protection system. As a result of these processes we provide support services for families including case management and in-home support.
- Specialist Homelessness services, which offers housing support including advocacy to landlords and government and assistance with priority housing applications, and
- Volunteer Mentoring, which is part of our social support program that also includes peer groups that encourage parents to be child centred and family focused as they tackle common challenges such as parenting strategy, challenging behaviours and postnatal depression.
- Goulburn Valley Pregnancy and Family Support

Family Services, Parenting Education and Pregnancy Support

Our family services strengthen the capacity of families to parent their children effectively. The Caroline Chisholm Society's offers support for families with young children six years and under. We seek to empower women and families and our philosophy is one that assumes that parents have an existing set of skills and it is within this context that we seek to assist them to further develop their parenting capacity in

order to provide a safe and nurturing environment for their children and ultimately be better equipped to meet the developmental needs of their children.

During 2012–2013, Caroline Chisholm Society continued to provide ongoing case management support to vulnerable families and children. As a member of a the Western and Brimbank/Melton Child and Family Services Alliances, our integrated family services program allows us to offer support for six months to two years for young families residing in the Western suburbs of Melbourne encompassing the local government areas of Moonee Valley, Wyndham, Hobson's Bay, Maribyrnong, Melbourne, Brimbank and Melton.

The Integrated Family Services program at Caroline Chisholm Society is in great demand and is a vital component of our work in supporting families in times of need. Casework is usually undertaken in the home. We work with families on issues such as household management, child development, parenting strategies, budgeting, legal matters, providing practical and emotional support for families in a holistic way.

For families within the casework program, we find that we are regularly working to alleviate the impact on the parent/child relationship of factors such as domestic violence, relationship breakdown, financial difficulties, family conflicts due to the stresses of raising a family, postnatal depression, pregnancy, and loss and grief. The outreach component of casework continues to be an important element in engaging families who are otherwise isolated and unable to access other services.

Our work with families can be as short as six months, but we are finding that more frequently, the complex and high-risk nature of the problems facing families means that we are involved with a family for a long period. Issues relating to parenting such as: managing children's behaviour, setting boundaries and limits, understanding children's behaviour and under-developed parent skills continue to be high, and have guided the Society's planning for groups this year and into the future.

In 2013 Caroline Chisholm Society has supported 199 families in its Integrated Family Services Program (IFS), of these, 60 were born in a country other than Australia, representing 26 different countries with 38 languages being spoken.

The data for 2012–2013 indicate that IFS supports families experiencing a broad range of issues including family violence, mental health, intellectual disability, alcohol and drug addiction, relationship issues, poverty homelessness or at risk of homelessness, health issues, child behavioural issues, social isolation, migrant and settlement issues, parenting issues, issues in relation to separation, as well as loss and grief all of which impact on the capacity of parents to provide for the needs of their children.

Our Programs

Homelessness Support

Our Specialist Homelessness Service operates from our Moonee Ponds office. Increasingly families come into the program with a range of complex needs and difficult personal situations. This causes a delay in being able to address the housing needs as the worker endeavours to address more urgent issues and problems that the family is facing, such as financial difficulties, violence, legal and medical issues and substance abuse. These issues associated with long-term homelessness further complicate a family's ability to find stable long-term accommodation.

To create the best possible environment in which families can work on the issues that led to their homelessness, workers adopt a holistic approach, building on the individual strengths of the family members. At Caroline Chisholm Society, we believe it is essential that families which have faced multiple challenges and have been homeless receive a timely response, with a high level of support to increase their chances of succeeding and breaking the cycle of homelessness.

Our Specialist Homeless Service is particularly close to our hearts because over 100,000 people in Australia are homeless and 44% of them are women. 27% are children. 18,000 children under 12 are experiencing some form of homelessness. At what is already a very challenging time of life, women and their children are unable to stay in safe and stable accommodation. Of the 2000 odd clients Caroline Chisholm Society sees each year, after poverty and parenting, their top issue is housing, followed by mental health and family violence.

Early Childhood Development Project

2012 saw the culmination of the Early Childhood Development Project which was a state-wide pilot funded by the Department of Human Services and targeted vulnerable children aged 0–5 years. The project consisted of two staff who cover the Western Suburbs' Local Government areas of Melbourne, Moonee Valley, Maribyrnong, Hobson's Bay and Wyndham.

The Project aimed to strengthen and enhance the relationships between Child FIRST/family services and early years' services. Its objectives were twofold; to strengthen the pathways for vulnerable children and their families to access early years services and to remain engaged. Secondly, to enhance service delivery through capacity building strategies such as secondary consultations individualised care coordination and educational opportunities.

Through an extensive consultation process across all five local Government areas, Project Coordinators were able to develop strategies to engage vulnerable families and identify numerous

strategic partnerships. The Early childhood Development Project Coordinators commenced the implementation of a sub-group of cross sector professionals recruited from the Maribyrnong Early Years Alliance and the Child Family Services Alliance to develop relationships, share information and enhance referral pathways for vulnerable families in the west. The group named the Western Vulnerable Children's Network continues to secure participation from Council and Government representatives within the catchment area and creates opportunities for Council and Community services to interact.



Helen, Tamba and Sue with Child Safety Commissioner, Bernie Gearie



Conversations were held with several training providers regarding educational opportunities to better prepare early years professionals to assess and identify vulnerable families. Sector training gaps have since been identified and integrated to reflect in local training calendars and maintain the focus on capacity building. In contrast, child family services began to utilise the expertise of Senior Coordinators regarding secondary consultations. Consultations included child care benefit enquiries, entry to early years services and advocacy for vulnerable families when accessing services.

Identifying resources that both sectors have recognized as providing opportunity to build capacity has become realized, such as assisting child family services to navigate the early years referral process and enabling the early years sector to engage and instigate having difficult conversations with Parents. These resources were officially launched on 17th September 2012 by Child Safety Commissioner Mr Bernie Geary and circulated across both sectors.

The Early Childhood Development project ceased on the 28th September 2012 however the Caroline Chisholm Society continues to reinforce the Project's ethos of collaborative partnerships, sector capacity building and the promotion well being for each and every child.

Volunteer Mentoring

Our volunteer mentoring program allows the Caroline Chisholm Society to add value to the case work offered by social workers in our service. Volunteers are from all walks of life and include mothers, grandmothers, and at time students of midwifery, casework or counselling. They are recruited, undergo clearances and

are then required to undertake a five week training course and are then placed with a client according to the client needs and the skills the mentor can offer.

Twelve very compassionate mentors have offered their time and experience over the past year to support mothers and vulnerable families. They set goals with the client in consultation with a caseworker and work with clients on activities including:

- engaging with local community by attending kindergarten and playgroup with the family
- shopping for healthy food and prepare nutritious meals and snacks
- offering respite whilst the Mentor takes care of the baby or children
- participating in social activity in the community by taking a mother to the shops or for coffee
- using public transport by taking families on local buses and trains, and
- modelling how to play with and read to children.

Sharon

Sharon joined the Volunteer Program in 2009 when she participated in the five-week Mentor Training



Sharon, volunteer mentor, who lives in Caroline Springs

Course. As a nurse and a mother of two teenage children, Sharon draws on her wealth of knowledge and experience when working with clients. In the past five years she has supported mothers in their homes in a variety of ways including by role modelling parenting, allowing mothers respite time by engaging the children in reading, gardening and cooking and encouraging mothers who lack confidence to engage back in the community by taking them for coffee and assisting them when taking children to kindergarten. Sharon also works for the community of Caroline Springs as a member of the Caroline Springs Lions Club.

Lola

Mentor Lola has worked with Hadas for over two years. One example of Lola's work was assisting Hadas, using large sheets of paper on the floor and toy cars, to learn the road rules. Hadas has since achieved a Drivers Licence. Lola has also worked through the process to attain Australian Citizenship with Hadas, helping with the study for the test. Hadas and her two sons received Australian Citizenship and Lola was their guest at the ceremony.



Lola, volunteer mentor, who lives in Riddells Creek

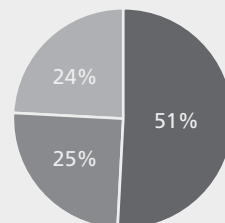
We're proud... ...of our work in the Goulburn Valley

Goulburn Valley Pregnancy and Family Support

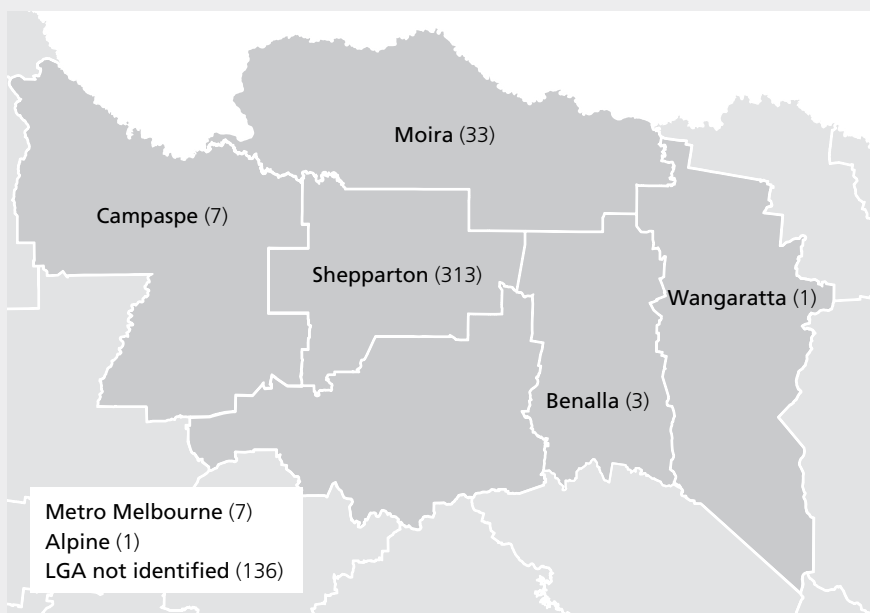
During this year, support for 509 people was offered by our Goulburn Valley team at a house in Broomfield Street on Mondays, Tuesdays, Thursdays and Fridays from 10am to 1pm. It was co-located with an emergency relief service and Radcom Youth and Family Services. The team recently moved to a new site, at 15A St Andrews Road, next door to a church. The new space provides opportunities to grow and establish our team in a more suitable accommodation that still operates in a shared environment with Radcom Youth and Family Services. This work is supported by the community throughout the Goulburn Valley including The Community Fund.

For over 35 years, Goulburn Valley Pregnancy and Family Service has offered free and confidential information and support women and families during and after pregnancy. The data show that our work is focussed on new and pre-loved goods and that it provides the opportunity for families to receive some sound advice and referral. The support services our Shepparton team offer includes: Non-directive Pregnancy Support; telephone and face to face family support; new and preloved goods for women and babies; and pregnancy and family counselling referrals, including loss, grief and post termination, counselling.

The nature of our support in the Goulburn Valley



- Material aid
- Interpersonal support
- Information/referral/enquiry



Our Goulburn Valley team in their Broomfield Street surrounds



Our Programs

Program and Quality Development

With best practice as a primary value of the Caroline Chisholm Society, we ensure that continuous quality improvement is embedded in the work we undertake.

This year, following the Quality Assurance review of the previous year, Caroline Chisholm Society achieved its Certificate of Registration under Section 47 of the CYFS Act 2005 to provide Community Based Child and Family Services. The Registration will need to be renewed in April of 2016.

As a result of the review, the management team developed an Action Plan to support ongoing quality improvement. The action plan requires us to have an intranet to ensure document control and a strategy, operational and business planning cycle that is well

communicated. The intranet was established last year and the new business planning cycle has begun following the adoption of the revised strategy and plan in 2013.

Our action plan also includes updating Caroline Chisholm Society policies on a regular basis throughout the year and ensuring they are reviewed at least every three years. This work is being led by Gabriella Hendricks, our manager of pregnancy and family services.

In addition to responding to the action plan, staff development has remained a quality improvement priority over the last year. In order to track the learning opportunities undertaken by staff, a training register has been developed. Staff attending training are required to provide feedback to other staff to maximise staff learning.

Following the retirement of our long serving Material Aid Assistant the CEO has undertaken a review of our new and pre-loved goods program and we look forward to a revitalised team operating that service for our clients.

Caroline Chisholm Society regularly reviews practice through planning days, team meetings, OH&S meetings, staff supervision with their line managers and reporting systems at all levels of the organisation.

Next year, with the support of the Lord Mayor's Charitable Foundation we will begin evaluation of Caroline Chisholm Society. We have engaged Nous Group to help us prepare a program logic and data collection and reporting tools. We believe this project will help us with management capacity and accountability.



Esprit de Corps Quilt Project

The Lions Club of Doutta Galla is sponsoring a group of quilters for the Esprit de Corps Project. It is designed to raise funds for the Caroline Chisholm Society. The beautiful quilt was made by twenty one master quilters from throughout Victoria according to a design of an American quilter. The Esprit Quilt is touring major quilt shows and events during the pledge period. Thousands of visitors to Expertise Events' Craft & Quilt Fair at the Melbourne Exhibition Centre in Melbourne stopped in their tracks at stand K09, where the quilt was first displayed. Pledges take the form of a raffle ticket and the draw will take place on Thursday 5 June 2014 at a Dinner to celebrate the Quilt – Esprit de Corps project and for the presentation of the cheque to Caroline Chisholm Society. Winners will be notified and results will be on the Lions Club of Doutta Galla website from 19 June 2014.

A \$20.00 Pledge to Make a Difference in Women's Lives will deliver a ticket in the draw to win this spectacular quilt. Pledges (tickets) can be purchased at: <http://www.trybooking.com/57103>

We're proud...

...that we're growing in Caroline Springs

When the office at Caroline Springs opened, it was envisaged as an office space for home visiting case workers and a location where social groups, meetings and training could occur. During this year, the service provision at our Caroline Springs office grew and the office now houses new and pre-loved goods for internal caseworkers to access. We hope, in time, to be able to offer new and pre-loved goods to clients and external caseworkers from this site.

The office started out as a display home and office for Delfin, operated as a school, and has been a gym for the Western Jets football club. It is a double storey house at 1 Darebin Place and is not far from the centre of Caroline Springs and close to several Schools and a Pre-school.

Although it is set up as a comfortable and efficient workplace, the office offers a warm welcome to clients and visitors. There are two counselling

rooms, a large room equipped to facilitate training and group work, a storage room for material aid, a Board Room for more formal or small meetings and five large offices to accommodate staff. There is disability access to all ground floor areas and a secure children's play area. Onsite parking is available to staff and visitors.

The team at 1 Darebin Place, Caroline Springs



Our Clients

In a normal year, depending on funding available, Caroline Chisholm Society helps about 1500 to 2000 clients. Between 1 July 2012 to 30 June 2013, Caroline Chisholm Society helped over 1800 clients.

The majority of the clients (over 1100) are seen at our Moonee Ponds office. Over 500 are contacts made in our Goulburn Valley operations. These clients access our one off appointments for pregnancy counselling and support or for new and pre-loved goods.

There are over 200 clients we supported for the longer term. These are clients in our family services or homelessness programs. We work with them for 6 months to two years to help them set goals for themselves and achieve those goals.

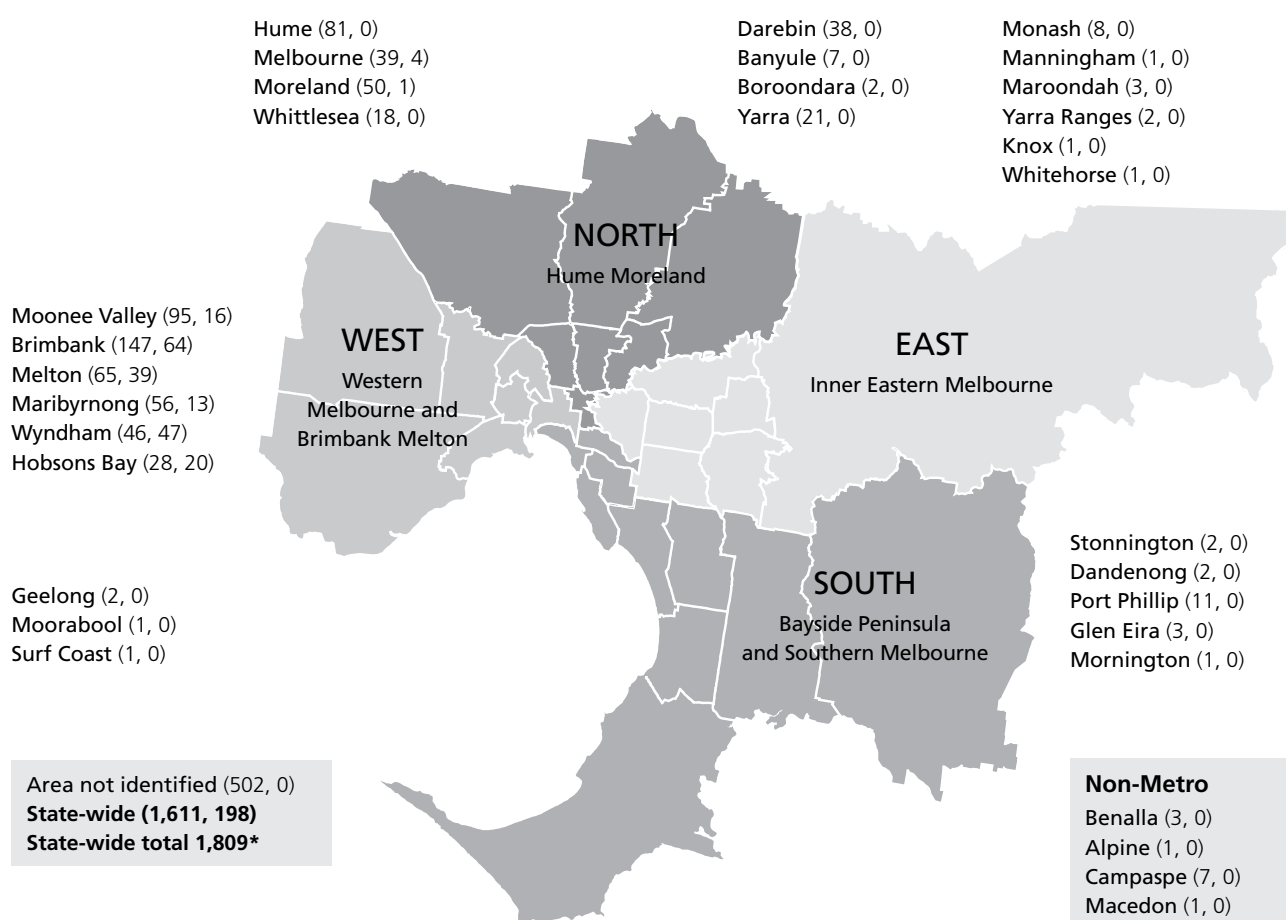
Figure 1 (State-wide Location Data 1 July 2012 to 30 June 2013) shows that the Caroline Chisholm Society is focussed on the Western Suburbs of Melbourne.

Figure 2 (Types of issues reported by clients, by issue. 1 July 2012

to 30 June 2013) shows, consistent with 2011–12, that our clients' most prevalent issues are pregnancy and parenting, followed by financial issues. The critical issues these clients face are housing, family violence and mental health. Figure 2 does not include clients of the specialist homelessness service or list issues related to service access due to data anomalies.

Figure 3 shows the place of birth of the 28% of our clients not born in Australia or New Zealand.

Figure 1: State-wide location data 1 July 2012 to 30 June 2013



Legend

For each local government area, two figures are provided:

1st figure: Non Substantive (NS), less than 2 hrs contact.

2nd figure: Substantive (S), greater than 2 hrs contact.

* Excluding specialist homelessness service.

Our Clients

Figure 2: Types of issues reported by clients, by issue. 1 July 2012 to 30 June 2013

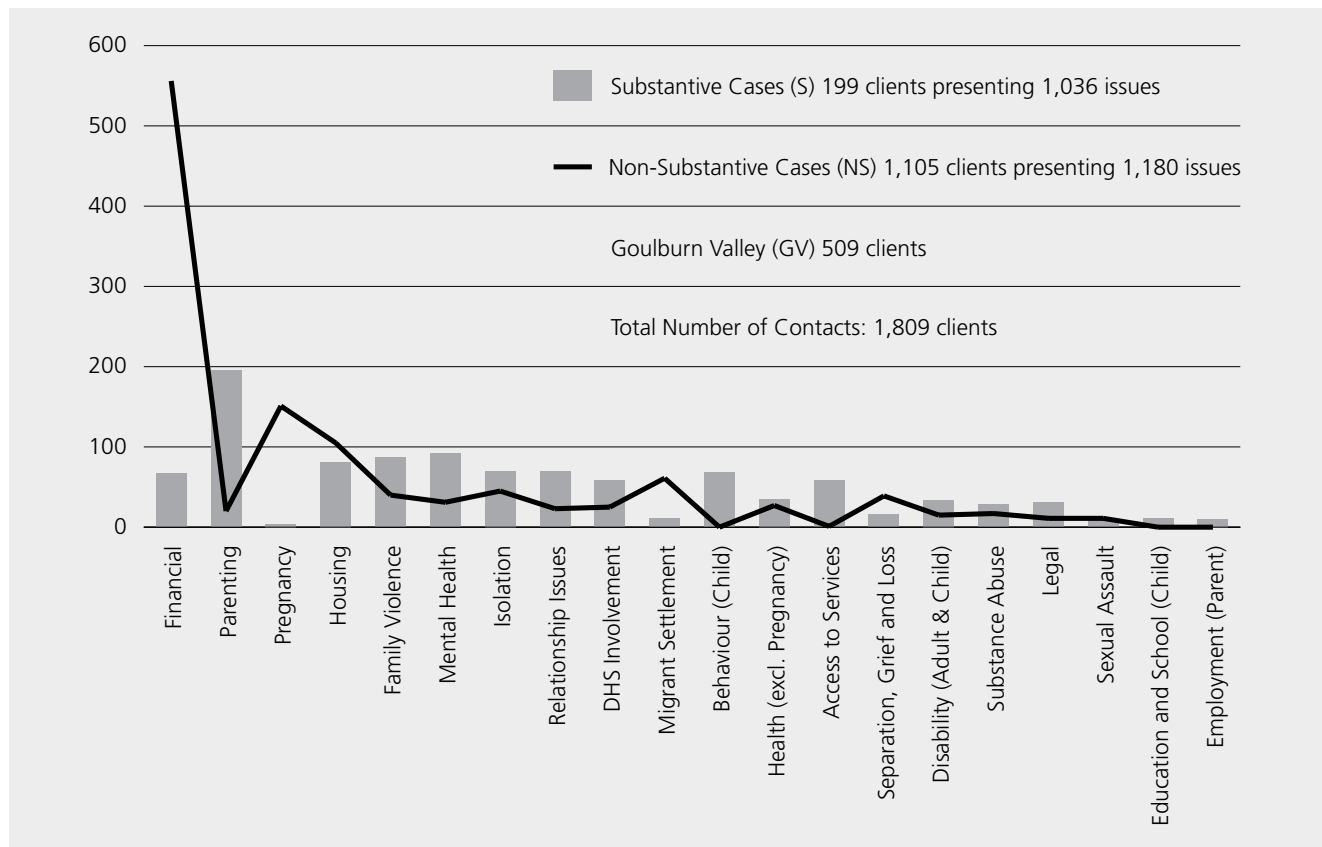
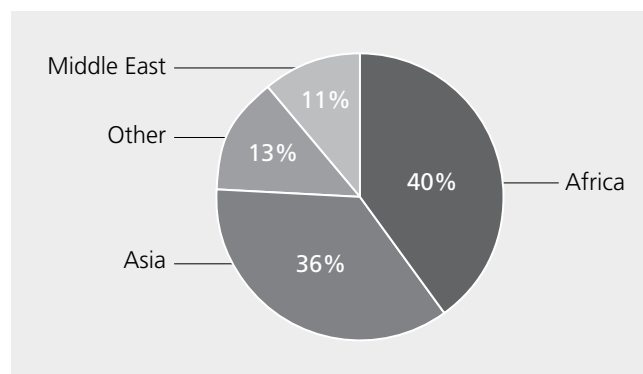


Figure 3: Place of Birth of those receiving substantive support who were born in a country other than Australia or New Zealand (28% of substantive clients)



Some new friendships are formed at Caroline Chisholm Society

We're proud... ...of our relationship with local schools

Over many years, Schools have supported Caroline Chisholm Society to do its work. On the one hand, it means our clients are better supported and on the other, students are able to build an understanding of social justice and compassion and learn what the community sector is all about.

In 2012–13, secondary schools have continued to promote the work of the Caroline Chisholm Society by fundraising within their schools, collecting Christmas presents and placing students at Caroline Chisholm Society for their Community Service.

Students from Penleigh and Essendon Grammar School volunteered in groups of three, for a six week program, where they sorted toys, books, clothing and capably completed any task requested of them. The Year 11 and 12 VCAL students at St Columba's College helped with the packing and the move from Park Street as well as sorting material aid. Madelyn, a Year 11 student from Lowther Hall, volunteered once a week as part of the Duke of Edinburgh Award.

Madelyn unpacked and restocked the street stall items following a stall and she also completed many varying tasks as requested by staff members. Sara from St Columba's College selected Caroline Chisholm Society for her Community Placement and volunteers for five hours every Friday. Sara improved her knowledge of the welfare sector where she aims to work in the future and Caroline Chisholm Society received the benefit of Sara's assistance in a variety of tasks that supported the work of the caseworkers. Students in Year 11 at Notre Dame College Shepparton also undertook their community service placement at our Goulburn Valley office. Our only male student volunteer was Andrew from St Bernards College. Andrew, who is the son of Liz, one of our Mentors, helped to tidy the Shuter Street yard, unpack the food collected by Mary, sort material aid and make labels for stored clothing.

Loyola College in Watsonia has a Chisholm House. They undertake fundraising that is yet to be matched: Over \$7,500 was raised this year and

the students have visited our offices to do good works to supplement their fundraising efforts.

The enthusiasm and desire to help vulnerable families as shown by all of the students was remarkable. The enormous contribution they made enhanced the efficiency of the services offered by the caseworkers which impacted positively on the clients.



Andrew, who helps in many ways during his community service placement

School students sorting and stocktaking pre-loved goods for families



Our Team



Aziza and Audrey, two of our caseworkers



Sara helping us pack up 41 Park Street



Tess and Phil, from the Board

The Caroline Chisholm Society has over 100 members and well over 500 supporters who keep in touch with us. Our Life Members, Board and Staff are listed in the front of this report. Our team of staff are mostly Melbourne based case and support workers working at Caroline Springs or Moonee Ponds with families in the municipalities of Moonee Valley, Melton, Brimbank, Wyndham, Hobsons Bay, Maribyrnong and Melbourne. We also have a worker dedicated to supporting families at one-off appointments for counselling or new and pre-loved goods. There are a few staff who are not working with clients, they work as administrative assistants, volunteer and pre-loved goods coordinators and there is a CEO. We have 20 people employed across approximately

15 EFT roles. Our team also includes Margaret Price, who works in the Goulburn Valley.

A voluntary heart, inspired by the woman herself, guides the Caroline Chisholm Society. Caroline Chisholm saw the challenges, met women who were new arrivals to the young colony of New South Wales, and did something about it. So too the Society, a member-led and governed organisation, responds to the needs of women. Since our inception, our volunteers have been our moral compass. Today, they are on our Board, in our administration team, working with new and pre-loved goods, and offering mentoring support for our clients. When reflecting on the last year, our volunteer coordinator, Glenda Rumble, had this to say:

The face of volunteering at Caroline Chisholm Society has changed over the past year, with new positions filled by enthusiastic volunteers willing to take on greater responsibility and manage important tasks, which provide support to caseworkers and ultimately their clients. There are 76 registered volunteers across the Caroline Springs and Moonee Ponds sites, several at Shepparton and the Board is voluntary as well. This is consistent with our usual view that we have about 100 volunteers. Numerous school students also volunteer as part of their Community Service Programs. All volunteers are compassionate and generous and their efforts make a significant difference in the lives of our clients. The tasks undertaken by volunteers in the past year included sorting material aid, assisting at reception, knitting and crocheting baby clothes and blankets to be distributed to our clients, making craft and knitting for sale, coordinating and staffing fortnightly street stalls in Moonee Ponds and Niddrie, maintenance and repair of donated goods, in-home repairs for clients, gardening, direct client service through mentoring, collection of food for clients emergencies. We also have support from volunteers for our receptionists as well as providing a friendly face for duty clients, maintaining a clean duty room and answering the phone.

Our Funders, Donors and Supporters

Government funding

The Victorian Government supported our family services and specialist homelessness services.

The Commonwealth Department of Family, Housing, Community Services and Indigenous Affairs supported our emergency relief program.

Grant funding

An anonymous donor supported the purchase of the former Precision Mowers site at 977 Mt Alexander Road, Essendon.

Strathmore Community Bank Branch of the Bendigo Bank supported keeping Caroline Chisholm in the Moonee Valley with a grant for works at 977 Mt Alexander Road, Essendon.

The Community Fund – Goulburn Valley assisted families and volunteers in Shepparton.

The Association of Civilian Widows, with the assistance of the Lord Mayor's Charitable Foundation, supported our material aid program.

Shop Distributive and Allied Employees Association supported our 1800 counselling line throughout the year.

Lord Mayor's Charitable Foundation supported our material aid program.

Melton Shire Council and Harness Racing Victoria supported our parenting group, run in Term 3 of 2013.

Melton Shire Council and the Victorian Government supported our playgroup, due to run in Term 4 of 2013.

Fundraising Activities

Caroline Chisholm Society Trivia Night

Caroline Chisholm Society Trivia was held on 16 June and was arranged by a team of Caroline Chisholm Volunteers who live in and around the Moonee Valley. The team, led by Margaret Christie, managed to attract over 250 people, achieve financial or in-kind support from over 55 local businesses and raised over \$10,000.

Caroline Chisholm Society Bonnet and Shawl

Caroline Chisholm Society's Bonnet and Shawl staff is held every second week at local shopping districts in and around the Moonee Valley. The team, led by Tess Fogarty with the support of many volunteers raised over \$9,000.

Caroline Chisholm Society Cocktail Party

Caroline Chisholm Society's Board hosted a second Cocktail Party, at Morgans@401 in the city of Melbourne. The event is organised by the Board with the help of their family and friends. It raised over \$5,000.

Donations

\$5,000 and over

Chisholm House and the community of Loyola College, Watsonia
Aggy Hanna
Beverley Noonan

\$1,000 and over

Women of the University
The team at Meritor Heavy Vehicle Systems Aust Ltd
Patrick Giam

Under \$1,000

Catholic Archdiocese of Melbourne
The Rotary Club of Essendon
Stuart Rowland
Bernard Philbrick
Dyne Industries
Fabijan Sutalo
Joan Smith
The Lions Club of Brunswick
The Lions Club of Shepparton
Lionsville Residents Social Club
Mary D'Elia
Rohan Smith
The Rotary Club of Melton
Andrew Milne
Caroline Chisholm Catholic College
Diane Plim
Michael and Margaret Christie
The Little Way
Christ Church Anglican Church
Essendon
Glenys McMahon
John Fawcner Private Hospital
Phil Gatens
St Gerard's Parish Youth Group
Lord Mayor's Charitable Fund
The Lions Club of Shepparton
Pamela Weaver
Fr Leo Griffin
Elizabeth Kelly
Donald and Judy Chisholm
Poyntons of Essendon
Spring Stitchers
Anne Black Blandthorn
April Honeyman
Bernard Hennessy
Christine Campbell MP
Knights of the Southern Cross
Love to Sew
Mary Reilly
Merle Gilbo
Pat Coffey
Philomene Tenni
Residents of Lionsville
Trish Puttick

We also thank those who donated less than \$100 and our anonymous donors

Our Funders, Donors and Supporters

Donations of time, goods and other support

We thank those who volunteer and provide us gifts in-kind to ensure our new and pre-loved goods program can operate including:

Ararat Knitwear
Artesans de Maribyrnong
Boundys IGA
Brimbank Church of Christ Craft Care and Chat
Bunnings Caroline Springs
Bunnings Maribyrnong
Bunnings Shepparton
Caroline Chisholm Catholic College
Centre for Multicultural Youth
Combined Parishes of Kyneton & Trentham
Shirley Baker
Country Women's Association of Victoria
Delta Force Paintball
Essendon Citizens Advice Bureau
Essendon Ladies Rotary Club
Fernwood Women's Health Club
Glen Iris Primary School
Good Shepherd Youth & Family Services
Hand Knitters Guild
Hobsons Bay Libraries ("Foods For Fine")
Itty Bitty Knitters
Keilor Retirement Village
Knit for Charities
KOGO (Knit One Give One)
Lions Club of Doutta Galla
Lions Club of Brunswick
Lions Club of Essendon

Lions Club of Sunshine
Lions Club of Shepparton
Lowther Hall
Michael Lynch
Moonee Ponds Quilting Group
Open Family Australia
O'Sullivan's Irish Bar & Restaurant
Penleigh and Essendon Grammar
The Presbyterian & Scots Church Joint Mission
Probus Club of Doutta Galla
Probus Club of Moonee Valley
Probus Club of Strathmore
Quota International Inc.
Radcom Youth and Family Services
Rotary Club of Brimbank
Rotary Club of Brimbank Central
Rotary Club of Essendon
Rotary Club of Flemington
Opportunity Shop
Shuter Street Occasional Care
Shepparton and local area for their generous donations
Springs Stitchers
St Columba's College
St John's Op Shop
St Monica's Parish
St Monica's Primary School
St Stephen's Uniting Church
Tobin Brothers
The Staff at the Catholic Archdiocese of Melbourne
View Club at Keilor
Wirrigirri Preschool
Women of the University
MacKillop Family Services
St Kilda Mums

We thank those who provide services for us including:

Agostinelli Perlen
Charlie's Garden & Maintenance Services
Clean Away Home and Office Cleaning
Dr Doris Testa
Ethertech
Farren Signs
J.P. Woodhead & Son
Live Legends Trivia
Midland Insurance Brokers
Outsource Design
Polygranet Design
Ralph Guastella Motors
Rugolo Motors
Simon the Sparky
Tech Seek
Tolhurst, Druce & Emerson

Our Year and Our Future

The 2012–2013 year saw pregnant women and families receive pregnancy and family support as well as new and pre-loved goods from social workers, operational staff and volunteers. The year saw a new management team provide greater oversight of financial and administrative operations and support strengthened governance with the endorsement of a revised strategic statement. In 2013–14 our organisational focuses are growth in service provision through volunteering, self evaluation and continuous quality improvement and campaigning to achieve occupancy of 977 Mount Alexander Road, Essendon.





Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

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Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Directors' Report

The directors present their report together with the financial report of the Caroline Chisholm Society ("the Company") for the financial year ended 30 June 2013 and the auditor's report thereon.

Directors

The directors of the Company at any time during or since the end of the year are:

Names	Appointed/Resigned
Teresa (Tess) Fogarty	10 September 1989–present
Paul Webster	17 September 1991–present
Franciscus (Frank) Smit	20 September 2005–present
Wendy Hunt	21 February 2006–present
Michael Christie	23 October 2009–present
Lucia Fitzgerald	18 May 2010–present
Kate Rowsell (previously McCartney)	18 May 2010–present
Elizabeth (Lizzie) Blandthorn	22 October 2010–present
Rosemary (Rosy) De Castella	25 October 2011–present
Claudia Mollidor	20 November 2012–present
Stuart Rowland	20 November 2012–present
Philip (Phil) Gatens	21 May 2013–present

Directors have been in office since the start of the financial year to the date of this report unless otherwise stated.

Principal Activities

The principal activities of the Company during the financial year was the provision of support for pregnant women and families with young children. The objectives of the Company remain the provision of quality pregnancy and family support services, achieved via ongoing collaboration with our service partners, staff and community.

There was no significant change in the nature of the activities of the Company during the year.

Company Secretary

The following person held the position of Company Secretary at the end of the financial year:

- Franciscus Smit.

Operating and Financial Review

The net surplus of the Company for the financial year ended 30 June 2013 was \$37,343 (2012: \$121,378).

Review of Operations

In the directors' opinion, it has been a positive year for the Company. During the financial year, the land and buildings located at 41 Park Street Moonee Ponds was sold. The proceeds were used to purchase land and buildings located in the Moonee Valley region. Total revenue for the period was \$1,117,057 which is consistent with the prior period revenue of \$1,237,923.

State of Affairs

In the opinion of the directors, there were no significant changes in the Company's state of affairs during the financial year, not otherwise disclosed in these financial statements.

Events Subsequent to Reporting Date

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material and unusual nature likely, in the opinion of the directors of the Company, to affect significantly the operations of the Company, the results of those operations, or the state of affairs of the Company in future financial years.

Future Developments, Prospects and Business Strategies

Effective services, strong finances and sound governance are the stated strategic objectives of the Company. Financial management continues to be a major focus of the Company directors. Facilitated strategic planning in collaboration with operational staff and relevant key stakeholders has provided clarity in decision making about the most appropriate use of our scarce resources.

Directors' Report

In particular, directors resolved in the revised organisational strategy to capitalise the asset base to ensure we have property and income suitable for a modern welfare organization. First, by locating at 977 Mt Alexander Road (a commercial property) and secondly by seeking income through private fundraising. The Company is actively exploring opportunities for growth in areas aligned with existing services.

Environmental Issues

The Company's operations are not regulated by any significant environmental regulation under either Commonwealth or State legislation.

Meeting of Directors

The number of directors' meetings and number of meetings attended by each of the directors of the Company during the financial year are:

	Directors' Meeting	
	Number eligible to attend	Number attended
Teresa (Tess) Fogarty	7	7
Paul Webster	7	7
Franciscus (Frank) Smit	7	5
Wendy Hunt	7	5
Michael Christie	7	6
Lucia Fitzgerald	7	6
Kate Rowswell (nee McCartney)	7	3
Elizabeth (Lizzie) Blandthorn	7	3
Rosemary (Rosy) De Castella	7	1
Claudia Mollidor	2	0
Stuart Rowland	2	1
Philip (Phil) Gatens	0	0

Information on Directors

Teresa (Tess) Fogarty

Director

Qualifications	–
Experience	Director since 1989
Special Responsibilities	Moonee Valley Representative

Paul Webster

President

Qualifications	MA, LLB
Experience	Lawyer
Special Responsibilities	Ex Officio Member of all sub-Committees State and National Engagement

Franciscus (Frank) Smit

Secretary

Qualifications	–
Experience	30 years' experience as Managing Director of Small Business
Special Responsibilities	Ex Officio Member of all sub-Committees

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Directors' Report

Wendy Hunt	Director
Qualifications	Dip Teaching
Experience	35 years' education field; other 20 years in pregnancy support
Special Responsibilities	Goulburn Valley Representative
Michael Christie	Vice-President
Qualifications	MB, BS, FRACGP
Experience	General Practitioner, West Brunswick Clinic
Special Responsibilities	Vice-President
Lucia Fitzgerald	Director
Qualifications	BBus (Property), Masters of Project Management, Masters of Property and Construction
Experience	Development Manager – 15 years experience
Special Responsibilities	Property sub-Committee
Kate Rowswell (previously McCartney)	Treasurer
Qualifications	BBus (Acc) CA
Experience	Financial Accounting and Reporting
Special Responsibilities	Chair, Finance and Funding sub-Committee
Elizabeth (Lizzie) Blandthorn	Director
Qualifications	BA (Melbourne)
Experience	Policy and strategy, management and representative roles across the labour movement and within state and federal jurisdictions of government.
Special Responsibilities	State and National Engagement
Rosemary (Rosy) De Castella	Director
Qualifications	GradDipPsych, PGDipPsych, MPsy (Counselling), M.A.P.S., Assoc. Member APS College of Counselling Psychologists, BEng (Hons).
Experience	Management of counsellors and psychologist in private practice. Previously Manager and counsellor at Crisis Support Services.
Special Responsibilities	Practice Advice
Claudia Mollidor	Director
Qualifications	BA (Hons), MSc, PhD
Experience	Analyst and strategic consultant in private and public sector organisations and government. Researcher in policy and professional practice around teenage motherhood, crisis support in pregnancies and best practice service response.
Special Responsibilities	Member, Finance and Funding Subcommittee

Directors' Report

Stuart Rowland

Director

Qualifications	Law; B.Th. (SCD); B.Litt. (Melb)
Experience	Lawyer
Special Responsibilities	

Philip (Phil) Gatens

Director

Qualifications	BBus, Grad Dip (BIS), FCPA
Experience	Internal Audit Manager in Financial Services Sector
Special Responsibilities	Member, Governance and Risk Subcommittee

Indemnifying and Insuring Officers or Auditors

The Company has paid premiums to insure each of the directors against liabilities for costs and expenses incurred by them in defending any legal proceedings arising out of their conduct while acting in the capacity of director of the Company, other than conduct involving a wilful breach of duty in relation to the Company.

The Company has not otherwise, during or since the end of the financial year, except to the extent permitted by law, indemnified or agreed to indemnify an officer or auditor of the Company or of any related body corporate against a liability incurred as such an officer or auditor.

Dividends

The Company's constitution precludes the payment of dividends.

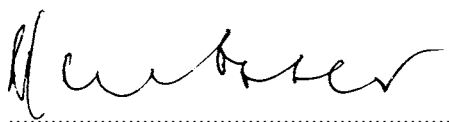
Significant changes in the state of affairs

In the opinion of the directors there were no significant changes in the state of affairs of the Company that occurred during the financial year.

Auditor's Independence Declaration

The auditor's independence declaration for the year ended 30 June 2013 has been received and can be found on page 34 of the financial report.

Signed in accordance with a resolution of the Directors:



Director:

Paul Webster

Dated this 29th day of September 2013

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

AGOSTINELLI PERLEN

CHARTERED ACCOUNTANTS

Auditors Independence Declaration under Section 307C of the Corporations Act 2001

As audit partner for the audit of the financial statements of Caroline Chisholm Society I declare that, to the best of my knowledge and belief, during the year ended 30 June 2013 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.



AGOSTINELLI PERLEN
CHARTERED ACCOUNTANTS



JOHN AGOSTINELLI
PARTNER

Dated at Carlton, Victoria

This 24th day of September 2013

JOHN AGOSTINELLI - HENRY V PERLEN

Level 2 200 Lygon Street Carlton Victoria 3053
PO Box 88 Carlton South Victoria 3053
Telephone (03) 9654 2022 Facsimile (03) 9654 2044
Email: info@agpe.com.au
Website: www.agpe.com.au

AGOSTINELLI PERLEN

CHARTERED ACCOUNTANTS

Independent Audit Report to the Members of the Caroline Chisholm Society

Report on the Financial Report

We have audited the accompanying financial report of Caroline Chisholm Society, which comprises the statement of financial position as at 30 June 2013, the statement of comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, a summary of significant accounting policies, other explanatory notes and the directors' declaration.

The Responsibility of the Directors for the Financial Report

The directors of the company are responsible for the preparation of the financial report that gives a true and fair view in accordance with Australian Accounting Standards and the Corporations Act 2001 and for such internal control as the directors determine is necessary to enable the preparation of the financial report that gives a true and fair view and is free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgement, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the organisation's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the directors, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of the Corporations Act 2001. We confirm that the independence declaration required by the Corporation Act 2001, which has been given to the directors of Caroline Chisholm Society, would be in the same terms if given to the directors as at the time of the auditor's report.

Liability limited by a scheme approved under Professional Standards Legislation

JOHN AGOSTINELLI - HENRY V PERLEN

Level 2 200 Lygon Street Carlton Victoria 3053

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Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

AGOSTINELLI PERLEN

CHARTERED ACCOUNTANTS

Independent Audit Report to the Members of the Caroline Chisholm Society

Basis for Qualified Opinion

Donations and other fundraising activities are significant sources of revenue for the Caroline Chisholm Society. The company has determined that it is impracticable to establish control over the collection of donations and funds from other fundraising activities prior to entry into its financial records. Accordingly, as the evidence available to us regarding revenue from these sources was limited, our audit procedures with respect to donations and other fundraising activities had to be restricted to the amounts recorded in the financial records. We therefore are unable to express an opinion, as to whether donations and other fundraising revenue the Caroline Chisholm Society recorded are complete.

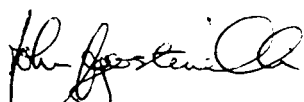
Auditor's Opinion

In our opinion, except for the possible effects of the matter described in the Basis for Qualified Opinion paragraph, the financial report of Caroline Chisholm Society is in accordance with the Corporations Act 2001, including:

- (a) giving a true and fair view of the company's financial position as at 30 June 2013 and of its performance for the year ended on that date; and
- (b) complying with Australian Accounting Standards and the Corporations Regulations 2001.



AGOSTINELLI PERLEN
CHARTERED ACCOUNTANTS



JOHN AGOSTINELLI
PARTNER

Dated at Carlton, Victoria

This Five day of October 2013

Statement of Profit or Loss and Other Comprehensive Income

for the year ended 30 June 2013

	Note	2013 \$	2012 \$
Revenue from funding bodies		1,117,057	1,237,923
Other income	5	140,921	86,677
Employee expenses		(935,872)	(958,913)
Program expenses		(33,826)	(40,163)
Depreciation		(32,769)	(21,894)
Occupancy expenses		(46,185)	(23,165)
Communications and IT		(58,293)	(54,633)
Travel expenses		(38,811)	(61,716)
Other expenses		(81,164)	(52,760)
Results from operating activities		31,058	111,356
Finance income		6,285	10,022
Net surplus for the period		37,343	121,378
Other comprehensive income			
Total other comprehensive income		–	–
Total comprehensive income for the year		37,343	121,378

The accompanying notes form part of these financial statements.

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Statement of Financial Position

as at 30 June 2013

	Note	2013 \$	2012 \$
ASSETS			
Current assets			
Cash and cash equivalents	6	277,718	122,730
Other assets	7	15,868	11,929
Assets held for re-sale	10	–	1,160,000
Total current assets		293,586	1,294,659
Non current assets			
Property, plant and equipment	8	1,664,813	684,361
Other asset		–	–
Total non current assets		1,664,813	684,361
TOTAL ASSETS		1,958,399	1,979,020
LIABILITIES			
Current liabilities			
Trade and other payables		13,896	14,749
Deferred income		44,989	38,089
Employee benefits	9	92,610	93,784
Total current liabilities		151,495	146,622
TOTAL LIABILITIES		151,495	146,622
NET ASSETS		1,806,904	1,832,398
EQUITY			
Reserves		–	1,091,395
Retained earnings		1,806,904	741,003
TOTAL EQUITY		1,806,904	1,832,398

The accompanying notes form part of these financial statements.

Statement of Changes in Equity

for the year ended 30 June 2013

	Revaluation Reserve (\$)	Retained Earnings (\$)	Total Equity (\$)
Balance at 1 July 2011	1,091,395	619,625	1,711,020
Surplus for the year		121,378	121,378
<i>Other comprehensive income</i>	–	–	–
Total comprehensive income for the year	–	121,378	121,378
Transactions with owners recorded directly in equity	–	–	–
Balance at 30 June 2012	1,091,395	741,003	1,832,398
Balance at 1 July 2012	1,091,395	741,003	1,832,398
Surplus for the year		37,343	37,343
<i>Other comprehensive income</i>			–
Impairment write-down on revalued property	(62,837)	–	(62,837)
Reversal of revaluation reserve on sale of property	(1,028,558)	1,028,558	–
Total comprehensive income for the year	–	1,806,904	1,806,904
Transactions with owners recorded directly in equity	–	–	–
Balance at 30 June 2013	–	1,806,904	1,806,904

The accompanying notes form part of these financial statements.

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Statement of Cash Flows

for the year ended 30 June 2013

	Note	2013 \$	2012 \$
Cash from operating activities:			
Receipts from grants		1,104,007	1,256,296
Receipts from fundraising		26,868	16,623
Receipts from donations		129,488	56,253
Receipts from other operating activities		4,565	13,801
Interest received		6,285	10,022
Payments to suppliers and employees		(1,199,949)	(1,230,518)
Net cash from operating activities		71,264	122,477
Cash flows from investing activities:			
Proceeds from the sale of assets held for re-sale		1,100,000	–
Purchase of property, plant and equipment		(1,106,231)	(406,713)
Net cash from / (used in) investing activities		83,769	(406,713)
Cash flows from financing activities:			
Drawdown of borrowings		–	325,000
Repayment of borrowings		(45)	(324,936)
Net cash from financing activities		(45)	64
Net increase / (decrease) in cash held:		154,988	(284,172)
Cash and cash equivalents at beginning of financial year		122,730	406,902
Cash and cash equivalents at end of financial year	6	277,718	122,730

Notes to the Financial Statements

1. Reporting entity

Caroline Chisholm Society ("the Company") is a public company limited by guarantee. The Company is a not-for-profit entity and primarily is involved in the provision of support for pregnant women and families with young children.

2. Basis of preparation

a) Statement of compliance

The Company early adopted AASB 1053 *Application of Tiers of Australian Accounting Standards* for the financial year beginning on 1 July 2010 to prepare Tier 2 general purpose financial statements.

The financial report of the Company is a Tier 2 general purpose financial report which has been prepared in accordance with Australian Accounting Standards – Reduced Disclosure Requirements (AASB – RDR's) (including Australian Interpretations) adopted by the Australian Accounting Standards Board (AASB) and the Corporations Act 2001. The financial statements were authorised for issue by the Board of Directors on 24 September 2013.

b) Basis of measurement

The financial statements have been prepared on the historical cost basis except for land and buildings which is carried at fair value.

c) Functional and presentation currency

These financial statements are presented in Australian dollars, which is the Company's functional currency.

d) Use of estimates and judgements

The preparation of financial statements in conformity with AASBs requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimates are revised and in any future period affected.

3. Significant accounting policies

The accounting policies set out below have been applied consistently to all periods presented in these financial statements.

a) Financial instruments

i) Non-derivative financial assets

The Company initially recognises loans and receivables and deposits on the date that they are originated. All other financial assets are recognised initially at the trade date at which the Company becomes a party to the contractual provisions of the instrument.

The Company derecognises a financial asset when the contractual rights to the cash flows from the asset expire, or it transfers the rights to receive the contractual cash flows of the financial asset in a transaction which substantially all the risks and rewards of ownership of the financial asset are transferred. Any interest in transferred financial assets that is

created or retained by the Company is recognised as a separate asset or liability.

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Company has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Company has the following non-derivative financial assets: trade and other receivables, deposits and cash and cash equivalents.

Loans and receivables are financial assets with fixed or determinable payments that are not quoted in an active market. Such assets are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition loans and receivables are measured at amortised cost using the effective interest method, less any impairment losses. Loans and receivables comprise trade and other receivables.

Cash and cash equivalents comprise cash balances and deposits.

Accounting for finance income is discussed in note 3(g).

ii) Non-derivative financial liabilities

The Company initially recognises debt securities issued and subordinated liabilities on the date that they are originated. All other financial liabilities are recognised initially on the trade date at which the Company becomes a party to the contractual provisions of the instrument. The Company derecognises a financial liability when its contractual obligations are discharged or cancelled or expire.

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Notes to the Financial Statements

Financial assets and liabilities are offset and the net amount presented in the statement of financial position when, and only when, the Company has a legal right to offset the amounts and intends either to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Company has the following non-derivative financial liabilities: trade and other payables and deferred income.

Such financial liabilities are recognised initially at fair value plus any directly attributable transaction costs. Subsequent to initial recognition these financial liabilities are measured at amortised cost using the effective interest rate method.

b) Property plant and equipment

i) Recognition and measurement

Items of property, plant and equipment are measured at cost less accumulated depreciation and impairment losses except for land and buildings which are carried at fair value.

Cost includes expenditure that is directly attributable to the acquisition of the asset. The cost of self-constructed assets includes the cost of materials and direct labour, any other costs directly attributable to bringing the asset to a working condition for its intended use, and the costs of dismantling and removing the items and restoring the site on which they are located. Purchased software that is integral to the functionality of the related equipment is capitalised as part of that equipment.

Land and buildings held for use in the supply of services and for administrative purposes are stated at their revalued amounts being the

fair value at the date of revaluation, less any subsequent accumulated depreciation and subsequent accumulated losses. Revaluations are performed with sufficient regularity such that the carrying amounts do not differ materially from those that would be determined using fair values at the end of each reporting period.

When parts of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Gains and losses on disposal of an item of property, plant and equipment are determined by comparing the proceeds from disposal with the carrying amount of the property, plant and equipment and are recognised net within other income in profit or loss. When revalued assets are sold, the amounts included in the revaluation reserve are transferred to retained earnings.

ii) Subsequent costs

The cost of replacing part of an item of property, plant and equipment is recognised in the carrying amount of the item if it is probable that the future economic benefits embodied within the part will flow to the Company and its cost can be measured reliably. The carrying amount of the replaced part is derecognised. The costs of the day-to-day servicing of property, plant and equipment are recognised in profit or loss as incurred.

iii) Depreciation

Depreciation is calculated over the depreciable amount, which is the cost of an asset, or other amount substituted for cost, less its residual value. Depreciation is recognised in

profit or loss on a diminishing value basis over the estimated useful lives of each part of an item of property, plant and equipment, since this most closely reflects the expected pattern of consumption of the future economic benefits embodied in the asset. Land is not depreciated. Capital works in progress is depreciated when it is available for use.

The estimated useful lives for the current and comparative periods are as follows:

- Buildings – 2.5%
- Plant and equipment – 20% to 40%

Depreciation methods, useful lives and residual values are reviewed at each reporting date.

From 1 July 2009, the Company recognises its land and buildings at fair value. This was adopted to more appropriately reflect the underlying value of the assets.

iv) Assets held for sale

As at 30 June 2012, a component of land and buildings was classified as held for sale as its carrying amount was recovered primarily through a sale transaction rather than through continued use. These assets are accounted for using the fair value method outlined above being the lower of the assets previous carrying amount and fair value less cost to sell.

c) Impairment

i) Financial assets

A financial asset is assessed at each reporting date to determine whether there is objective evidence that it is impaired. A financial asset is impaired if objective evidence indicates that a loss event has occurred after the initial recognition of the asset, and that the loss event had a negative

Notes to the Financial Statements

effect on the estimated future cash flows of that asset that can be estimated reliably.

Objective evidence that financial assets are impaired can include default or delinquency by a debtor, restructuring of an amount due to the Company on terms that the Company would not consider otherwise, indications that a debtor or issuer will enter bankruptcy, the disappearance of an active market for a security.

The Company considers evidence of impairment for receivables at both a specific asset and collective level. All individually significant receivables are assessed for specific impairment. All individually significant receivables found not to be specifically impaired are then collectively assessed for any impairment that has been incurred but not yet identified. Receivables that are not individually significant are collectively assessed for impairment by grouping together receivables with similar risk characteristics.

In assessing collective impairment the Company uses historical trends of the probability of default, timing of recoveries and the amount of loss incurred, adjusted for management's judgement as to whether current economic and credit conditions are such that the actual losses are likely to be greater or less than suggested by historical trends.

An impairment loss in respect of a financial asset measured at amortised cost is calculated as the difference between its carrying amount and the present value of the estimated future cash flows discounted at the asset's original effective interest rate. Losses are recognised in profit or loss and reflected in an allowance account against receivables. Interest

on the impaired asset continues to be recognised through the unwinding of the discount. When a subsequent event causes the amount of impairment loss to decrease, the decrease in impairment loss is reversed through profit or loss.

ii) Non financial asset

The carrying amount of the Company's non-financial assets, other than inventories are reviewed at each reporting date to determine whether there is any indication of impairment. If any such indication exists, then the asset's recoverable amount is estimated.

The recoverable amount of an asset or cash-generating unit is the greater of its value in use and its fair value less costs to sell. In assessing value in use, management consider the depreciated replacement cost of an asset, when the future economic benefit of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where the entity would, if deprived of the asset, replace its remaining future economic benefits. For the purpose of impairment testing, assets that cannot be tested individually are grouped together into the smallest group of assets that generates cash inflows from continuing use that are largely independent of the cash inflows of other assets or groups of assets (the "cash-generating unit").

An impairment loss is recognised if the carrying amount of an asset or its CGU exceeds its estimated recoverable amount. Impairment losses are recognised in profit or loss. Impairment losses recognised in respect of CGUs are allocated first to reduce the carrying amount of any goodwill allocated to the units, and

then to reduce the carrying amounts of the other assets in the unit (group of units) on a pro rata basis.

Impairment losses recognised in prior periods are assessed at each reporting date for any indications that the loss has decreased or no longer exists. An impairment loss is reversed if there has been a change in the estimates used to determine the recoverable amount. An impairment loss is reversed only to the extent that the asset's carrying amount does not exceed the carrying amount that would have been determined, net of depreciation or amortisation, if no impairment loss had been recognised.

d) Employee benefits

i) Other long-term employee benefits

The Company's net obligation in respect of long-term employee benefits is the amount of future benefit that employees have earned in return for their service in the current and prior periods plus related on costs. That benefit is discounted to determine its present value and the fair value of any related assets is deducted. The discount rate is the yield at the reporting date on Commonwealth Government bonds that have maturity dates approximating the terms of the Company's obligations.

ii) Short-term benefits

Liabilities for benefits accruing to employees in respect of wages and salaries, and annual leave represent present obligations resulting from employees services provided to reporting date. Short-term employee benefit expected to be settled within 12 months, are measured at their nominal values using the

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Notes to the Financial Statements

remuneration rate expected to be paid as at reporting date, including any related on-costs.

e) Revenue

i) Government funding

Revenue from funding bodies is recognised when the right to receive that revenue has been established. Government and community grants received in advance or unexpended at financial year-end are recognised as deferred income and applied against expenditure incurred for future programs and services.

ii) Other income

Revenue from membership comprises annual membership fees and is recognised in revenue on a straight-line basis over the membership period. Donation and fundraising revenue is recognised upon receipt.

f) Lease payments

Payments made under operating leases are recognised in profit or loss on a straight-line basis over the term of the lease. Lease incentives received are recognised as an integral part of the total lease expense, over the term of the lease.

Determining whether an arrangement contains a lease

At inception of an agreement, the Company determines whether such agreement is or contains a lease. A specific asset is the subject of a lease if fulfilment of the arrangement is dependent on the use of that specified asset. An arrangement conveys the right to use the asset if the arrangement conveys to the Company the right to control the use of the underlying asset. At inception or upon reassessment of the arrangement, the Company

separates payments and other consideration required by such an arrangement into those for the lease and those for other elements on the basis of their relative fair values. If the Company concludes for a finance lease that it is impracticable to separate the payments reliably, an asset and a liability are recognised at an amount equal to the fair value of the underlying asset. Subsequently the liability is reduced as payments are made and an imputed finance charge on the liability.

g) Finance income

Finance income comprises interest income on term deposits and bank accounts. Interest income is recognised as it accrues, using the effective interest method.

h) Goods and services tax

Revenue, expenses and assets are recognised net of the amount of goods and services tax (GST), except where the amount of GST incurred is not recoverable from the taxation authority. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of the expense. Cash flows are included in the cash flow statement on a gross basis.

Receivables and payables are stated with the amount of GST included. The net amount of GST recoverable from, or payable to, the ATO is included as a current asset or liability in the balance sheet. Cash flows are included in the statement of cash flows on a gross basis. The GST components of cash flows arising from investing and financing activities which are recoverable from, or payable to, the ATO are classified as operating cash flows.

i) Income tax

The Company is exempt from income tax under the income tax legislation.

j) Presentation of financial statements and reduced disclosure

The Company early adopted AASB 1053 *Application of Tiers of Australian Accounting Standards*, AASB 2010–02 *Amendments to Australian Standards arising from Reduced Disclosure Requirements* and AASB 2011–2 *Amendments to Australian Accounting Standards arising from the Trans-Tasman Convergence Project – Reduced Disclosure Requirements* from 1 July 2010. This has resulted in a reduction of disclosures for item such as financial instruments, share-based payments, defined benefit superannuation plans, equity accounted investments and business combinations. Comparative information has been re-presented or removed so that it also conforms to the new disclosure requirements.

4. Determination of fair values

The carrying value of financial and non-financial assets and liabilities approximates fair value.

The fair value of land and buildings is based on an external valuation and the directors' assessment of fair value based on recent selling prices in this location.

Refer to Note 3 for accounting policies.

Notes to the Financial Statements

5. Other income

	2013 \$	2012 \$
Fundraising	26,868	16,623
Donations	109,488	56,253
Membership fees	1,990	670
Sundry income	–	10,631
Rent	2,575	2,500
	140,921	86,677

6. Cash and cash equivalents

Cash on hand	461	345
Undeposited funds	255	10,555
Cash at bank	108,341	104,404
Short term bank deposits	168,661	7,426
	277,718	122,730

7. Other assets

Prepayments	13,118	11,929
Deposit paid	2,750	–
	15,868	11,929

Our Financial Report

Caroline Chisholm Society – ABN 42 005 066 919
NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2013

Notes to the Financial Statements

8. Property, plant and equipment

	2013 \$	2012 \$
Freehold land and buildings at fair value	1,610,986	427,640
Accumulated depreciation on buildings	(6,110)	–
	1,604,876	47,874
Fixtures and fittings at cost	43,032	127,546
Accumulated depreciation	(20,318)	(79,672)
	22,714	47,874
Motor vehicles at cost	109,661	102,571
Accumulated depreciation	(92,633)	(86,095)
	17,028	16,476
Computer equipment at cost	62,496	43,710
Accumulated depreciation	(42,301)	(34,684)
	20,195	9,026
Property improvements at cost	–	183,345
	–	183,345
Total property, plant and equipment net book value	1,664,813	684,361

During the period, \$183,345 recorded in property improvements at cost was re-classified as freehold land and buildings to more appropriately reflect the underlying nature of the assets.

9. Employee benefits

Current		
Annual leave	45,886	50,340
Long service leave	46,724	43,444
	92,610	93,784

Long service leave has been accrued for all employees having served greater than five years of service. The value of long service leave for all employees with less than five years of service is not considered material to these financial statements nor probable that it will eventuate into an actual liability.

Notes to the Financial Statements

10. Assets held for sale

	2013 \$	2012 \$
Land and buildings	–	1,160,000
	–	1,160,000

The assets held for sale at 30 June 2012 were land and buildings located at 41 Park Street, Moonee Ponds. The carrying amount represents the fair value based on current year sales prices for comparable properties. The assets were sold during the financial year ended 30 June 2013.

11. Capital and reserves

The Company is a company incorporated in Australia under the *Corporations Act 2001* as a company limited by guarantee.

Reserves

The reserves balance related to a prior period revaluation of freehold land and buildings.

The land and building to which the above revaluation reserve arose, was sold during the financial year ended 30 June 2013. As a result, the balance of the revaluation reserve has been reversed via retained earnings during the financial year.

12. Capital and leasing commitments

Operating leases contracted for but not capitalised in the financial statements:

	2013 \$	2012 \$
<i>Payable – minimum lease payments</i>		
Not later than 12 months	19,120	4,870
One year or later and no later than five years	1,620	4,590
	20,740	9,460

The operating leases comprise rental premises and office equipment such as photocopiers.

13. Contingent assets and contingent liabilities

There were no contingent liabilities, nor any contingent assets as at the balance sheet date.

14. Related party transactions

There were no related party transactions during the year. No directors received any remuneration or compensation for their services.

15. Subsequent events

There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material or unusual nature likely, in the opinion of the directors of the Company, to affect significantly the operations of the Company, the results of those operations, or the state of affairs of the Company, in future financial years.

In the opinion of the directors of Caroline Chisholm Society:

Our Financial Report

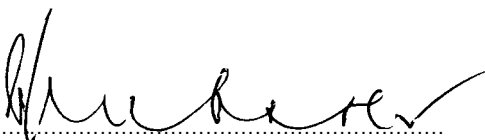
Caroline Chisholm Society – ABN 42 005 066 919

Directors' Declaration

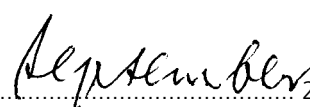
1. there are reasonable grounds to believe that the Company will be able to pay its debts as and when they become due and payable, and;
2. the financial statements and notes, as set out on pages 37 to 47 are in accordance with the Corporations Act 2001, including;
 - (i) complying with Australian Accounting Standards – Reduced Disclosure Requirements and the Corporations Regulations 2001; and
 - (ii) giving a true and fair view of the Company's financial position as at 30 June 2013 and performance of the Company for the financial year ended on that date.

Signed in accordance with a resolution of the directors pursuant to s. 295(5) of the Corporations Act 2001.

On behalf of the directors

Director: 

Paul Webster

Dated this  day of  2013



